TOWN OF ADDIS MINUTES

SPECIAL MEETING – DECEMBER 19, 2023

A special meeting of the Mayor and Town Council was called to order by Mayor Toups at 6:00 p.m. on Tuesday, December 19, 2023, at the Addis Municipal Center. The Pledge to the Flag was led by Assistant Chief Jason Langlois.

**ROLL CALL**

Present: Mayor Toups; Councilors Bernard, Kelley, LeBlanc, Lejeune, and Parrish.

Absent: None

**ADDITIONS TO THE AGENDA**

None

**PAY BILLS FOUND IN ORDER**

A motion to pay bills found in order was made by Councilor Lejeune; seconded by Councilor Kelley and adopted unanimously.

**OPEN MEETINGS LAW – ADA ACCOMODATION POLICY**

ACT 393 of the 2023 Regular Session of the Louisiana Legislature, amends La. R.S. 42:17.2.1 and La. R.S. 42:14 (E) to requiring public bodies to provide reasonable accommodation to persons with a medically certified disability recognized by the American with Disabilities Act (“ADA”) such that those persons may participate during the open meetings. The act also requires reasonable accommodation for members of the public body with an ADA-recognized and medically certified disability seeks accommodation including, but not limited to, remote participation in public meetings. The Act 393 ADA Accommodation Policy for the Town of Addis was reviewed and approved on a motion made by Councilor LeBlanc; seconded by Councilor Kelley and adopted unanimously.

**2024 HOLIDAYS**

The following 2024 holidays were approved on a motion by Councilor Lejeune; seconded by Councilor Kelley and adopted unanimously:

**Holidays:** New Year’s Day (Monday, January 1st); Martin Luther King (Monday, January 15th); Mardi Gras (Monday, February 12th & Tuesday, February 13th); Good Friday (Friday, March 29th); Memorial Day (Monday, May 27th); Independence Day (Thursday, July 4th); Labor Day (Monday, September 2nd); Veteran’s Day (Monday, November 11th); Thanksgiving (Thursday, November 28th & Friday, November 29th); Christmas (Tuesday, December 24th & Wednesday, December 25th); New Year’s Eve (Tuesday, December 31st).

**2024 COMMITTEES**

The following 2024 committees were approved on a motion by Councilor Bernard; seconded by Councilor LeBlanc and adopted unanimously:

**Committees:**

Finance: All Council \*Mayor Pro Tempore

Sewer: All Council \*Mayor Pro Tempore

Personnel: All Council \*Mayor Pro Tempore

Drainage: \*Bernard and Parrish

Police: \*LeBlanc and Kelley

Streets & Roads: \*Lejeune and Bernard

Buildings: \*Kelley and LeBlanc

Grass Cutting: \*Parrish and LeJeune

**FIVE YEAR PLAN**

The long term and short-term goals were reviewed and discussed.

**CONSIDER 2024 EMPLOYEE RAISES AS PRESENTED TO BE APPROVED IN 2023 BUDGET**

Following a discussion, a motion was made by Councilor LeBlanc, seconded by Councilor Lejeune to approve a 4% cost of living raise to all town employees excluding Mayor Toups & Chief Anderson, as included in the proposed 2024 budgets. The motion was adopted unanimously.

**ORDINANCE 2023-8 (2024 GENERAL FUND BUDGET)**

Dana Larpenteur read the ordaining clause and then opened the Public Hearing. The Public Hearing was then closed, and Ordinance 2023-8 was turned over to the Council for review/discussion. A motion to approve Ordinance 2023-8 “AN ORDINANCE APPROVING THE ANNUAL GENERAL FUND BUDGET OF THE TOWN OF ADDIS, FOR THE FISCAL YEAR OF 2024; SAID BUDGET BEING ATTACHED TO THIS ORDINANCE” was made by Councilor Bernard; seconded by Councilor Parrish and adopted on the following roll call vote: **YEAS**: Bernard, Parrish, Lejeune, Kelley, LeBlanc; **NAYS**: None; **ABSENT**: None; **ABSTAINED**: None.

**ORDINANCE 2023-9 (2024 SEWER ENTERPRISE FUND BUDGET)**

Dana Larpenteur read the ordaining clause and then opened the Public Hearing. The Public Hearing was then closed, and Ordinance 2023-9 was turned over to the Council for review/discussion. A motion to approve Ordinance 2023-9 “AN ORDINANCE APPROVING THE ANNUAL SEWER ENTERPRISE FUND BUDGET OF THE TOWN OF ADDIS, FOR THE FISCAL YEAR OF 2024; SAID BUDGET BEING ATTACHED TO THIS ORDINANCE” was made by Councilor Kelley; seconded by Councilor LeBlanc and adopted on the following roll call vote: **YEAS**: Bernard, Parrish, Lejeune, Kelley, LeBlanc; **NAYS**: None; **ABSENT**: None; **ABSTAINED**: None.

**EXECUTIVE SESSION**

A motion to amend the agenda and add an Executive Session for potential litigation was made by Councilor LeBLanc; seconded by Councilor Bernard and adopted unanimously. A motion to go into Executive Session to discuss potential litigation was made by Councilor Bernard; seconded by Councilor Kelley and adopted unanimously. A motion to return to Regular Session was made by Councilor LeBlanc; seconded by Councilor Lejeune and adopted unanimously.

**ANY OTHER BUSINESS**

None

**ADJOURN**

The meeting was adjourned on a motion by Councilor LeBlanc; seconded by Councilor Kelley and adopted unanimously.

/s/ Jade V. Simpson\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ /s/ David H. Toups\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

JADE V. SIMPSON, TOWN CLERK DAVID H. TOUPS, MAYOR