TOWN OF ADDIS MINUTES

April 11, 2023 – REGULAR MEETING

The regular meeting of the Mayor and Town Council for the Town of Addis was called to order by Mayor David Toups at 6:00 p.m. on Wednesday, April 11, 2023 at the Addis Municipal Center. Pledge to the flag was led by Atley Walker.

**ROLL CALL**

Present: Mayor Toups; Councilors Rusty Parrish, Bliss Bernard, Ray Lejeune Sr., Rhonda Kelley and Kevin LeBlanc.

Absent: None

**MINUTES**

The minutes of the March 14, 2023 regular meeting were approved on a motion by Councilor Lejeune; seconded by Councilor LeBlanc and adopted unanimously.

**ADDITIONS TO AGENDA**

None

**PUBLIC COMMENTS**

Mr. Tim Poirrier reported that someone has been illegally driving through the property between West Nic and First Street where the new drainage infrastructure was installed. Phil Smith will post ‘no thru traffic’ signs in the area.

**CORRESPONDENCE**

**TIER III FINANCIAL DISCLOSURE REPORTS –** Mayor Toups reminded the elected officials that the annual Tier 3 Financial Disclosure Statement is due May 15th.

**ROCKIN’ ON THE RAILROAD –** Mayor Toups announced that the spring 2023 Rockin’ on the Railroad events start April 21st-with River City Hit Squad.

**OLD BUSINESS**

None

**NEW BUSINESS**

**BCBS HEALTH INSURANCE RENEWAL – DANNY MILLER, CADENCE INSURANCE:** Mr. Danny Miller presented to the Council the insurance proposals. One being the current grandfathered HMOLA POS plan with an increase of 7.8%. The other being a non-grandfathered BLUE POS plan with the addition of a Healthcare Reimbursement Arrangement (HRA) card. Mr. Miller informed the Council that the HRA account is managed by HealthEquity FURTHER, which is a partner of BCBS. He also mentioned that going with the non-grandfathered plan and HRA would save the Town of Addis approximately $120,000 a year. After further discussion, a motion to approve the non-grandfathered BLUE POS plan with the addition of an HRA card; with tiers set at $1,000 for single and $2,000 for family/other with no roll-overs, was made by Councilor LeBlanc; seconded by Councilor Bernard and adopted unanimously.

**LMRMA LIABILITY POLICY RENEWAL:**  Mayor Toups reported that the Town of Addis has the option for Increased Liability Limits through Risk Management, Inc. He advised that we currently have a combined single limit of $500,000 with no aggregate. We could opt for a $1,000,000 combined single limit with a $2,000,000 aggregate. The annual premium for the increase is $9,016.75. A motion to approve the Increased Liability Limits from $500,000 to $1,000,000 combined single limit with a $2,000,000 aggregate, was made by Councilor Lejeune; seconded by Councilor Kelley and adopted unanimously.

**RESOLUTION OF SUPPORT – HB14 KRATOM:** West Baton Rouge ParishCouncilman Atley Walker, Jr. was in attendance to speak about the resolution that he sponsored, which has since been adopted by the WBR Parish Council in support of current House Bill 14 of the 2023 Regular Session in regards to adding Mitragynine Speciosa (Kratom) to Schedule I of the Uniform Controlled Dangerous Substances Law and to provide for related matters. Councilman Walker has assisted with getting a Resolution of support passed at the recent 2023 NACO Legislative Conference in reference to the same. The West Baton Rouge Parish Council has passed the attached resolution to express support for current HB14, and they are asking that each municipality consider adopting their own resolution of support.  A motion to adopt a resolution in support of House Bill 14 of the 2023 Regular Session in regards to adding Mitragynine Speciosa (Kratom) to Schedule I of the Uniform Controlled Dangerous Substances Law and to provide for related matters, was made by Councilor LeBlanc; seconded by Councilor Lejeune and adopted unanimously.

**SUGARMILL PLANTATION – ROADWAY PARKING ISSUES -** A member of the Sugarmill HOA Board of Directors has reached out regarding an ongoing issue with the parking inside of Sugarmill Plantation, which causes cars and trucks to park on the roadway. The roadway parking leads to the roads becoming more hazardous for residents and blocks travel for the emergency vehicles. He is asking for guidance on this issue to help resolve it in a manner where the police force along with ordinances can assist them. Currently the HOA has restrictions in place that prohibit parking of any vehicles on any driving surface but they lack the ordinances to make this enforceable by our local departments. Restricting parking to one side of the street, restrictions on parking after 8pm on any roadway, and/or no parking on any surface street was discussed. The members of the Council will do further research to determine the best way to assist with this issue.

**MONTHLY REPORTS**

**ENGINEER REPORT:** No report.

**PLANNING & ZONING COMMISSION:**

1. **Application for Home Occupation – Kaitlyn Culy:** Mrs. Culy is requesting approval of a home occupation for sale of baked goods, coffee house style pastries. Only her residential type appliances will be used. One additional refrigerator for storage use. Other supplies will be stored in an extra room in her home. Advertisement by social media, no signage, and no deliveries. Customer pick-up only within a scheduled time frame. A motion to approve the home occupation was made by Councilor Kelley; seconded by Councilor Lejeune and adopted unanimously.
2. **Addis Zoning Map:** Mayor Toups presented the updated zoning map. After review, it was determined that there were still a few areas on the map that needed to be amended before final adoption. A motion to table was made by Councilor Parrish; seconded by Councilor Kelley and adopted unanimously.
3. **Planning & Zoning Bylaws:** A motion to accept the revised Planning & Zoning Commission bylaws was made by Councilor Lejeune; seconded by Councilor LeBlanc and adopted unanimously.

**PARISH COUNCIL REPORT:** No one from the parish was present. No report.

**POLICE REPORT:** The March 2023 police report, given by Assistant Chief Langlois, consisted of 194 traffic citations issued, 191 calls for service, 11 misdemeanor arrests, 4 felony arrest and 18 vehicles crashes.

**PUBLIC WORKS/SEWER REPORT –** Phil Smith reported for the month of March 2023 there were 21 residential/commercial control panel issues, 23 residential/commercial tank issues, 14 collection system issues, 1 sewer plant issue, 143 dig tickets and 205 total calls. Recirculation pump at the plant failed. A replacement pump and spare pump for the warehouse has been ordered. Two leaking discharge lines were repaired and we are still waiting on approval from DEQ to take ditch 1 out for project maintenance. He reported that there was 3.5” of rain on April 6th and 7th combined and drainage worked well. The skid steer and backhoe are both at Crawler Supply to have hydraulic leaks repaired. A 12” drainage line from River Landing station to Southern catch basin was installed.

**PUBLIC HEARING AND ACTION ON INTRODUCED ORDINANCES**

None

**INTRODUCTION OF ORDINANCES**

**ORDINANCE 2023-4 (MAYOR’S 2023 SALARY INCREASE) –**A motion to introduce **Ordinance 2023-4**, “AN ORDINANCE ESTABLISHING THE YEARLY SALARY FOR DAVID H. TOUPS, MAYOR OF THE TOWN OF ADDIS FOR 2023 AT A FOUR (4%) PERCENT INCREASE FROM HIS 2022 SALARY COMMENCING JANUARY 1,2023”, was made by Councilor Lejeune; seconded by Councilor Parrish and adopted unanimously.

**ORDINANCE 2023-5 (DENTAL & VISION COVERAGE FOR MAYOR & POLICE CHIEF) –** A motion to introduce **Ordinance 2023-5**, “AN ORDINANCE AUTHORIZING THE MAYOR AND THE CHIEF OF POLICE TO BE ELIGIBLE FOR DENTAL AND VISION COVERAGE ON THE TOWN OF ADDIS INSURANCE POLICY”, was made by Councilor Lejeune; seconded by Councilor Parrish and adopted unanimously.

**ORDINANCE 2023-6 (TRAFFIC IMPACT ANALYSIS REQUIREMENT) –** A motion to introduce **Ordinance 2023-6**, “AN ORDINANCE AMENDING AND SUPPLEMENTING ADDIS CODE OF ORDINANCES, CHAPTER 28 TRAFFIC AND VEHICLES BY ENACTING SECTION 28-7 TO REQUIRE CERTAIN TRAFFIC GENERATING BUSINESSES SEEKING TO LOCATE IN THE TOWN OF ADDIS TO PROVIDE TRAFFIC IMPACT ANALYSIS AT THE DISCRETION OF THE TOWN COUNCIL AND PROVIDING THE CRITERIA FOR THE TOWN COUNCIL TO CONSIDER WHEN REQUIRING SUCH ANALYSIS”, was made by Councilor Bernard; seconded by Councilor LeBlanc and adopted unanimously.

**ORDINANCE 2023-7 (HEALTH INSURANCE COVERAGE FOR COUNCIL MEMBERS) –** A motion to introduce **Ordinance 2023-7**, “AN ORDINANCE AUTHORIZING THE ADDIS COUNCIL MEMBERS TO BE ELIGIBLE FOR HEALTH INSURANCE COVERAGE ON THE TOWN OF ADDIS INSURANCE POLICY AT THE EXPENSE OF THE TOWN”, was made by Councilor Bernard; seconded by Councilor Kelley and adopted by the following: **YEAS**: Bernard, Lejeune, Kelley, LeBlanc **NAYS**: Parrish.

**COMMITTEE REPORTS**

**FINANCE:**

1. **Pay Bills Found in Order:** A motion to pay bills found in order was made by Councilor Kelley seconded by Councilor LeBlanc and adopted unanimously by those present.
2. **Monthly Budget to Actual Reports:** The monthly budget to actual reports were reviewed with no comments.

**POLICE:** No report.

**PERSONNEL:** Phil Smith reported that the job postings for the Public Works Director and Wastewater Operator have been advertised. Deadline to submit applications is April 25th.

**SEWER:** No report.

**DRAINAGE:** No report.

**BUILDINGS:** No report.

**STREETS AND ROADS:** No report.

**EXECUTIVE SESSION**

A motion to go into Executive Session to discuss Police Personnel, Pending Litigation and Property Negotiations was made by Councilor LeBlanc; seconded by Councilor Lejeune and adopted unanimously. A motion to return to regular session was made by Councilor LeBlanc; seconded by Councilor Kelley and adopted unanimously. As a result of Police Personnel Executive Session, Assistant Chief Langlois made a recommendation to the Council to approve the hire of Adam Gillis as a full-time patrol officer, at a rate of $18.13 an hour. He advised that Gillis is post certified and eligible for supplemental pay. A motion to approve the hire of Adam Gillis as a full-time patrol officer at a rate of $18.13 an hour, was made by Councilor Lejeune; seconded by Councilor LeBlanc and adopted unanimously.

**ANY OTHER BUSINESS**

None

**ADJOURN**

The meeting was adjourned on a motion by Councilor Parrish; seconded by Councilor Kelley and adopted unanimously.

/s/ Jade V. Simpson ­­­­­\_\_\_\_\_ /s/ David H. Toups\_

JADE V. SIMPSON, TOWN CLERK DAVID H. TOUPS, MAYOR