TOWN OF ADDIS MINUTES

June 2, 2022 – REGULAR MEETING

The regular meeting of the Mayor and Town Council for the Town of Addis was called to order by Mayor David Toups at 6:00 p.m. on Wednesday, June 2, 2022 at the Addis Municipal Center. The pledge to the flag was led by Cletus Langlois.

**ROLL CALL**

Present: Mayor Toups; Councilors Bliss Bernard, Rhonda Kelley, Kevin LeBlanc, Ray Lejeune and Rusty Parrish

Absent: None

**MINUTES**

The minutes of the May 4, 2022 regular meeting were approved on a motion by Councilor Kelley; seconded by Councilor LeBlanc and adopted unanimously by those present.

**ADDITIONS TO AGENDA**

A motion to add surplus equipment to the agenda was made by Councilor Bernard; seconded by Councilor Kelley and adopted unanimously.

**PUBLIC COMMENTS**

No public comments.

**CORRESPONDENCE**

Mayor Toups reminded the Council that the LMA District H meeting is scheduled for Tuesday, June 14th at the Addis Community Center. He also reminded them that the LMA Convention is in July in Lafayette.

**OLD BUSINESS**

**2022 ROAD REHAB PROJECT – BID REVIEW & ACCEPTANCE:** After review and discussion, a motion was made by Councilor Bernard; seconded by Councilor Lejeune to accept the lowest bid submitted by RJ Daigle & Sons Contractors, Inc. in the amount of $656,013.70 for the 2022 Road Rehab Project; and also authorize Mayor Toups to sign the contract and any other pertinent documents which are required. The motion was adopted unanimously.

**NEW BUSINESS**

**OFFICIAL JOURNAL BID – WEST SIDE JOURNAL:** A motion to accept the West Side Journal as the Official Journal for the Town of Addis for the year July 1, 2022 – June 30, 2023 on a motion by Councilor Parrish; seconded by Councilor LeBlanc and adopted unanimously.

**SURPLUS EQUIPMENT:** At the request of Phil Smith, Public Works Director, a motion to declare the 2004 John Deere 5220 Tractor was made by Councilor Bernard; seconded by Councilor Kelley and adopted unanimously.

**MONTHLY REPORTS**

**ENGINEER REPORT:** No report.

**PLANNING & ZONING COMMISSION:**

1. **Public Hearing – Application for Subdivision of Property – Terryl & Lisa Tate:** Mr. & Mrs. Tate, represented by Cletus Langlois is requesting to subdivide the property located at 7456 S. River Road into lots 3A (0.517 acres) & 3B (0.295 acres). They are also formally requesting to withdraw the 1.35 Acre Batture that was included in the public hearing notice. Cletus also advised that they are requesting two variances. One to allow for 75’ frontage on River Road instead of the minimum requirement of 80’ and another for a 15’ Private Servitude of Passage to allow for current driveway to serve as access to property. Mayor Toups opened a Public Hearing. After hearing no comments from the public, it was turned over to the Council for review and discussion. A motion approving the Subdivision of Property request for the property located at 7456 S. River Road into lots 3A & 3B; approving the 80’ frontage variance; approving the 15’ Private Servitude of Passage variance and approving the request to withdraw the 1.35 Acre Batture was made by Councilor; seconded by Councilor Parrish and adopted unanimously.

**PARISH COUNCIL REPORT:** No report.

**POLICE REPORT:** The May 2022 police report, given by Chief Anderson, consisted of 445 traffic citations issued, 125 calls for service, 6 misdemeanor arrests, 2 felony arrest and 12 vehicles crashes. The misdemeanor arrest included: Warrants (4), Domestic Abuse Battery (2), Disturbing the Peace (1) and Simple Assault (1). The felony arrests included: Domestic Abuse Battery (w/child endangerment) (1) and Cruelty to a Juvenile (1).

**PUBLIC WORKS/SEWER REPORT:** Phil Smith reported for the month of May 2022 there were 35 residential/commercial control panel issues, 30 residential/commercial tank issues, 16 collection system issues, 1 sewer plant issue, 9 new inspections, 106 dig tickets and 197 total calls. He advised that the Maintenance Department is cutting grass daily and the 2020 John Deere 6130M with the Alamo Maverick 2 boom mower is down due to bad hydraulic pilot valve on the mower controls. Dealer is trying to get the parts expedited.

**2021 MUNICIPAL WATER POLLUTION PREVENTION (MWPP) REPORT:** The 2021 MWPP report was approved by Resolution of Acceptance on a motion by Councilor Lejeune; seconded by Councilor Parrish and adopted unanimously.

**PUBLIC HEARING AND ACTION ON INTRODUCED ORDINANCES**

**None**

**INTRODUCTION OF ORDINANCES**

**None**

**COMMITTEE REPORTS**

**FINANCE:**

1. **Pay Bills Found in Order:** A motion to pay bills found in order was made by Councilor Kelley; seconded by Councilor Parrish and adopted unanimously by those present.
2. **Monthly Budget to Actual Reports:** The monthly budget to actual reports were reviewed with no comments.

**POLICE:** No report.

**PERSONNEL:** A the request of Phil Smith, Public Works Director, a motion to hire an additional (1) part-time employee in the maintenance department was made by Councilor Bernard; seconded by Councilor LeBlanc and adopted unanimously.

**SEWER:** No report.

**DRAINAGE:** No report.

**BUILDINGS:** No report.

**STREETS AND ROADS:** No report.

**EXECUTIVE SESSION**

A motion to go into Executive Session to discuss Police Personnel & Office Personnel was made by Councilor Kelley; seconded by Councilor LeBlanc and adopted unanimously by those present. A motion to return to Regular Session was made by Councilor LeBlanc; seconded by Councilor Lejeune and adopted unanimously by those present. As a result of Executive Session, the following motions were made and adopted: (1) A motion to hire Grant Griffon as a full-time police officer at a rate of $17.33/hour was made by Councilor Lejeune; seconded by Councilor LeBlanc and adopted unanimously; (2) A motion to hire Logan Anderson as a full-time police officer at a rate of $17.22/hour was made by Councilor LeBlanc; seconded by Councilor Lejeune and adopted unanimously; (3) A motion to increase the salary of Town Clerk, Jade Simpson to $65,000 a year was made by Councilor LeBlanc; seconded by Councilor Parrish and adopted unanimously; (4) A motion to increase the salary of Public Works Director, Phil Smith by $3,600 for completion of his Wastewater Class III certification was made by Councilor Lejeune; seconded by Councilor Bernard and adopted unanimously.

**ANY OTHER BUSINESS**

None

**ADJOURN**

The meeting was adjourned on a motion by Councilor Lejeune; seconded by Councilor Kelley and adopted unanimously by those present.

/s/ Jade V. Simpson ­­­­­\_\_\_\_\_ /s/ David H. Toups\_

JADE V. SIMPSON, TOWN CLERK DAVID H. TOUPS, MAYOR