TOWN OF ADDIS MINUTES

February 2, 2022 – REGULAR MEETING

The regular meeting of the Mayor and Town Council for the Town of Addis was called to order by Mayor David Toups at 6:00 p.m. on Wednesday, February 2, 2022 at the Addis Municipal Center. The pledge to the flag was led by Mr. Kershaw. Councilor Bernard asked that everyone remain standing and take a moment of silence in memory of Mayor Toups’ mother, Mrs. Beth Toups who recently passed away. Mayor Toups thanked everyone for the continued prayers and support.

**ROLL CALL**

Present: Mayor Toups; Councilors Bliss Bernard, Ray Lejeune Sr., Rusty Parrish, Rhonda Kelley and Kevin LeBlanc

Absent: None

**MINUTES**

The minutes of the January 5th, 2022 regular meeting were approved on a motion by Councilor Kelley; seconded by Councilor Lejeune and adopted unanimously.

**ADDITIONS TO AGENDA**

The addition of an open early request submitted by Mr. Darryl Crowson for Charlie’s Lounge and an Executive Session to discuss police personnel was approved on a motion made by Councilor LeBlanc; seconded by Councilor Bernard and adopted unanimously.

**PUBLIC COMMENTS**

None

**CORRESPONDENCE**

None

**OLD BUSINESS**

None

**NEW BUSINESS**

**BAXLEY AND ASSOCIATES, LLC. – 2021 AUDIT ENGAGEMENT:** The 2021 audit engagement for Baxley & Associates, LLC. was reviewed and approved on a motion by Councilor Parrish; seconded by Councilor LeBlanc and adopted unanimously.

**OPEN EARLY REQUEST – CHUCK’S LOUNGE:** Owner of Chuck’s Lounge submitted a request to open early at 10:00 a.m. on Saturday, February 19, 2022 for the Addis Mardi Gras parade. The request was approved by a motion made by Councilor Kelley; seconded by Councilor LeBlanc and adopted unanimously.

**MONTHLY REPORTS**

**ENGINEER REPORT:** Mayor Toups advised that the plans for the First Street Drainage Improvement project have been completed and Toby has provided the right of way map for the temporary construction servitude on the Poirrier property. This needs to be reviewed and signed by the property owner so the plan sheets can be updated to include the construction access.

**PLANNING & ZONING COMMISSION:**No report

**PARISH COUNCIL REPORT:** Parish Representative, Mr. Kershaw advised that the construction on the new southbound Intracoastal Bridge should begin the first week of April and it is a 300-day contract. He also advised that the request to rezone the West Side Golf Course property for a residential development was denied by the Parish Council.

**POLICE REPORT:** The January 2022 police report, given by Chief Anderson, consisted of 336 traffic citations issued; 11 misdemeanor arrests; 3 felony arrest; 14 vehicle crashes and 128 calls for service. The misdemeanor arrest included: Warrants (4), Possession of Marijuana (2), Criminal Trespass (1), Theft/Shoplifting (2), Disturbing the Peace (1) and Simple Battery (1). The felony arrests included: Felony Warrants (1), Introduction of Contraband into the Jail (1) and Felony Damage to Property (1).

**PUBLIC WORKS/SEWER REPORT -** Phil Smith reported that for the month of January 2022 there were 27 residential/commercial control panel issues, 28 residential/commercial tank issues, 24 collection system issues, 3 new inspections, 96 dig tickets and 178 total calls. He noted that this is the lowest number of combined calls we received since 2018. There were zero issues from the freeze days. Public Works crew continues work with remote control mower along LA Highway 1 railroad tracks as well as all right of ways adjacent to roadways to enhance the appearance of town ROW’s. Signage around town is being repaired and replaced as needed. He is in contact with the road striping company to come in and address the Peter Messina/Ed Lejeune railroad crossing area.

**PUBLIC HEARING AND ACTION ON INTRODUCED ORDINANCES**

**ORDINANCE 2022-1 (MAYOR 2022 SALARY INCREASE) –** The ordaining clause was read aloud by Dana Larpenteur. Mayor Toups then opened a public hearing. After hearing no comments from the public, the hearing was then closed and Ordinance 2022-1 was turned over to the Council for review/discussion. A motion to approve **Ordinance 2022-1**, “ AN ORDINANCE ESTABLISHING THE YEARLY SALARY FOR DAVID H. TOUPS, MAYOR OF THE TOWN OF ADDIS FOR 2022 AT A FOUR (4%) PERCENT INCREASE FROM HIS 2021 SALARY COMMENCING JANUARY 1, 2022”” was made by Councilor Kelley; seconded by Councilor Lejeune and adopted on the following roll call vote: **YEAS**: Bernard, Parrish, Lejeune, Kelley, LeBlanc **NAYS**: None; **ABSENT**: None; **ABSTAINED**: None.

**INTRODUCTION OF ORDINANCES**

**None**

**COMMITTEE REPORTS**

**FINANCE:**

1. **Pay Bills Found in Order:** A motion to pay bills found in order was made by Councilor LeBlanc; seconded by Councilor Lejeune and adopted unanimously.
2. **Monthly Budget to Actual Reports:** The monthly budget to actual reports were reviewed with no comments.

**POLICE:** No report.

**PERSONNEL:** Phil Smith advised that he is working on the job description for the Class III Operator for the Sewer Department. Position was already included and approved in the 2022 budget.

**SEWER:** No report.

**DRAINAGE:** Councilor Bernard discussed the DOTD Statewide Flood Control Program. She advised that there is an excess amount of funding for this year and projects will be awarded in April. Mayor Toups asked her to forward the information on to him for review.

**BUILDINGS:** No report.

**STREETS AND ROADS:** A motion authorizing Mayor Toups to sign the Final Acceptance documents for the 2021 Road Improvement project was made by Councilor Bernard; seconded by Councilor LeBlanc and adopted unanimously. Councilor Bernard requested a copy of the data that has been collected by Roadway Management Technologies. Phil advised that he would contact them to obtain the report. Councilor Bernard advised that she received a request to put up “Children at Play” signs on Sandbar Drive. Phil stated that he will install the additional signs under the existing speed limit signs. Councilor Bernard was made aware of a visually impaired resident that lives in Sugar Hollow and is requesting that a warning sign be placed near her home. Phil asked that she get the address and he will get it installed.

**EXECUTIVE SESSION**

A motion to go into Executive Session to discuss Police Personnel was made by Councilor LeBlanc; seconded by Councilor Kelley and adopted unanimously. A motion to return to Regular Session was made by Councilor LeBlanc; seconded by Councilor Bernard and adopted unanimously. As a result of Executive Session, a motion to hire David Cauthron as a full-time police officer at a rate of $17.33/hour was made by Councilor Kelley; seconded by Councilor Parrish and adopted unanimously.

**ANY OTHER BUSINESS**

None

**ADJOURN**

The meeting was adjourned on a motion by Councilor Parrish; seconded by Councilor Kelley and adopted unanimously.

/s/ Jade V. Simpson ­­­­­\_\_\_\_\_ /s/ David H. Toups\_

JADE V. SIMPSON, TOWN CLERK DAVID H. TOUPS, MAYOR