TOWN OF ADDIS MINUTES

December 1, 2021 – REGULAR MEETING

The regular meeting of the Mayor and Town Council for the Town of Addis was called to order by Mayor David Toups at 6:00 p.m. on Wednesday, December 1, 2021 at the Addis Municipal Center. The pledge to the flag was led by Pastor Tom Shephard.

**ROLL CALL**

Present: Mayor Toups; Councilors Bliss Bernard, Ray Lejeune Sr., Rusty Parrish, Rhonda Kelley and Kevin LeBlanc

Absent: None

**MINUTES**

The minutes of the November 3, 2021 regular meeting were approved on a motion by Councilor Kelley; seconded by Councilor Lejeune and adopted unanimously.

**ADDITIONS TO AGENDA**

A motion to amend the agenda to add Pastor Tom Shephard to discuss The Christian Academy was made by Councilor Parrish; seconded by Councilor LeBlanc and adopted unanimously.

**PUBLIC COMMENTS**

Mr. Poirrier addressed the Council and expressed his thoughts & concerns regarding the proposed First Street Drainage Improvement project.

**CORRESPONDENCE**

None

**OLD BUSINESS**

None

**NEW BUSINESS**

**THE CHRISTIAN ACADEMY COMMUNITY CONCEPTUAL SITE LAYOUT, PASTOR TOM SHEPHARD:** Pastor Tom Shephard presented to the Council his preliminary idea/design of the new Christian Academy Community Conceptual Site. It would be a K-12 facility targeting 125 students per grade level plus staff and administrators. The property is approximately 40 acres. The biggest concern with the development is the location of the entrance/exit as well as the traffic and drainage impacts to the community.

**MONTHLY REPORTS**

**ENGINEER REPORT:** No report.

**PLANNING & ZONING COMMISSION:**

1. **Public Hearing – Subdivision of Property Request – Mr. Randolph Richard:** Mr. Richard presented his request to subdivide his property located at Lorraine & Mary Street. The property is currently 3.8 acres and he would like to divide it into 2 (two) 100+ foot lots measuring approximately 1.9 acres each. One driveway will service both lots. Mayor Toups opened a public hearing. He then closed the public hearing and turned it over to the Council for review and discussion. A motion to approve the subdivision of property request presented by Mr. Richard was made by Councilor Bernard; seconded by Councilor Kelley and adopted unanimously.

**PARISH COUNCIL REPORT:** No report.

**POLICE REPORT:** The November 2021 police report, given by Chief Anderson, consisted of 232 traffic citations issued; 2 misdemeanor arrests; 6 felony arrest; 10 vehicle crashes and 130 calls for service. The misdemeanor arrest included 1 domestic abuse battery. The felony arrests included 1 theft of a firearm, 1 theft of a storage unit, 3 warrants and 1 DUI 3rd offense.

**PUBLIC WORKS/SEWER REPORT -** Phil Smith reported that for the month of November 2021 there were 36 residential/commercial control panel issues, 21 residential/commercial tank issues, 28 collection system issues, 5 new inspections, 70 dig tickets and 165 total calls. Construction of the Intra Boat Clarifier extension is still in progress at fabrication facility and should be completed soon. Modified drainage has been completed by the North LA 1 entrance sign and should have significant impact on River Landing drainage. All Christmas decorations are up and the contractor is working on highway electrical circuits on units not working.

**PUBLIC HEARING AND ACTION ON INTRODUCED ORDINANCES**

**ORDINANCE 2021-10 (AMENDING THE 2021 SEWER ENTERPRISE FUND BUDGET) –** Dana Larpenteur read the ordaining clause. Mayor Toups then opened the Public Hearing. The Public Hearing was then closed and Ordinance 2021-10 was turned over to the Council for review/discussion. A motion to approve Ordinance 2021-10 “AN ORDINANCE REVISING AND AMENDING THE BUDGET OF THE TOWN OF ADDIS, ENTERPRISE (SEWER) FUND FOR 2021; SAID BUDGET BEING ATTACHED TO THIS ORDINANCE” was made by Councilor Bernard; seconded by Councilor Parrish and adopted on the following roll call vote: **YEAS**: Bernard, Parrish, Lejeune, Kelley, LeBlanc **NAYS**: None; **ABSENT**: None; **ABSTAINED**: None.

**INTRODUCTION OF ORDINANCES**

**ORDINANCE 2021-13 (AMENDING THE GENERAL FUND BUDGET) -** A motion to introduce **Ordinance 2021-13** “AN ORDINANCE REVISING AND AMENDING THE BUDGET OF THE TOWN OF ADDIS, GENERAL FUND FOR 2021” was made by Councilor LeBlanc; seconded by Councilor Lejeune and adopted unanimously by those present. A Public Hearing will be held on this proposed ordinance at the regular meeting of the Mayor and Town Council to be held at 6:00 p.m. on Wednesday, January 5, 2022.

**COMMITTEE REPORTS**

**FINANCE:**

1. **Pay Bills Found in Order:** A motion to pay bills found in order was made by Councilor Kelley; seconded by Councilor LeBlanc and adopted unanimously.
2. **Monthly Budget to Actual Reports:** The monthly budget to actual reports were reviewed with no comments.
3. **2021 Special Meeting:** Mayor Toups reminded everyone that the 2021 Special Meeting is scheduled for Wednesday, December 15th at 6:00 p.m.

**POLICE:** No report

**PERSONNEL:**

1. **Year End Employee Meeting/Holiday Luncheon:** A motion to approve the expenditures for the year end employee meeting/holiday luncheon was made by Councilor Parrish; seconded by Councilor Kelley and adopted unanimously.

**SEWER:** No report.

**DRAINAGE:** No report

**BUILDINGS:** No report

**STREETS AND ROADS:** No report

**EXECUTIVE SESSION**

A motion to go into Executive Session to discuss Police Personnel was made by Councilor Kelley; seconded by Councilor Leblanc and adopted unanimously. A motion to return to Regular Session was made by Councilor LeBlanc; seconded by Councilor Kelley and adopted unanimously. As a result of Executive Session, the following motions were made and adopted: (1) A motion to ratify the hiring of Keegan Allen as a full-time police officer with a starting hourly rate at $16.56 retroactive to start date of November 22, 2021 was made by Councilor Bernard; seconded by Councilor LeBlanc and adopted unanimously. (2) A motion to ratify the hiring of Brenndan Brooks as a full-time police officer with a starting hourly rate at $16.56 retroactive to start date of November 24,2021 was made by Councilor LeBlanc; seconded by Councilor Bernard and adopted unanimously. (3) A motion to hire Dean Landry as a full-time police officer with a starting hourly rate at $16.56 was made by Councilor Bernard; seconded by Councilor Kelley and adopted unanimously. (4) A motion to approve the promotion of Ray Lejeune, Jr. to Detective with an increase of $400/month beginning with the next payroll was made by Councilor Parrish; seconded by Councilor Bernard and adopted. Councilor Ray Lejeune, Sr. abstained from the vote. (5) A motion to approve the promotion of Jason Langlois to Assistant Chief of Police with an increase of $500/month beginning with the next payroll was made by Councilor Bernard; seconded by Councilor LeBlanc and adopted unanimously.

**ANY OTHER BUSINESS**

None

**ADJOURN**

The meeting was adjourned on a motion by Councilor Bernard; seconded by Councilor LeBlanc and adopted unanimously.

/s/ Jade V. Simpson ­­­­­\_\_\_\_\_ /s/ David H. Toups\_

JADE V. SIMPSON, TOWN CLERK DAVID H. TOUPS, MAYOR