TOWN OF ADDIS MINUTES

August 4, 2021 – REGULAR MEETING

The regular meeting of the Mayor and Town Council for the Town of Addis was called to order by Mayor David Toups at 6:00 p.m. on Wednesday, August 4, 2021 at the Addis Municipal Center. The pledge to the flag was recited.

**ROLL CALL**

Present: Mayor Toups; Councilors Bliss Bernard, Rhonda Kelley, Kevin LeBlanc, Ray Lejeune Sr.

Absent: Councilor Rusty Parrish

**MINUTES**

The minutes of the July 14th, 2021 regular meeting were approved on a motion by Councilor Kelley; seconded by Councilor Lejeune and adopted unanimously.

**ADDITIONS TO AGENDA**

There were no additions to the agenda.

**PUBLIC COMMENTS**

Mayor Toups announced that the Town of Addis attended the Louisiana Municipal Association’s 84th Annual Convention in Baton Rouge and received the Community Achievement Award for Outstanding Community Improvement in Technology and Creativity for the installation of the railroad crossing cameras. He also congratulated the Town of Brusly, City of Port Allen and the City of Plaquemine for also receiving awards.

**CORRESPONDENCE**

Mayor Toups didn’t have any correspondence to share.

**OLD BUSINESS**

None

**NEW BUSINESS**

**Covid-19 Update:** Mayor Toups advised that with the recent surge of Covid-19 cases and the Governor’s mask mandate, we are again requiring that mask be worn inside the municipal building. Event bookings at the Addis Civic Center as well as Live at Five on the Westside events was also discussed. Mayor Toups advised that he would reach out to Anatole Vincent with West Baton Rouge Parish Parks & Recreation to find out what additional efforts they are taking to ensure that their buildings are being cleaned and sanitized. A motion was made by Councilor Kelley; seconded by Councilor Bernard authorizing Mayor Toups to obtain cost for janitorial/disinfectant services/equipment; decide if it is in the best interest of the town to close the civic center for bookings at this time or remain open and expend any necessary funds to do so. As for Live at Five, the Council felt that it was too soon to make a decision to cancel the events scheduled in October, but would revisit next month.

**Open Container Permit – Brusly High Alumni Softball Tournament:** A motion to approve the Open Container Permit for the annual Brusly High School Softball Tournament held on July 16-18, 2021 at Myhand Park in Addis was made by Councilor Kelley; seconded by Councilor Lejeune and adopted unanimously.

**Open Container Permit – Carli Jo Memorial Softball Tournament:** Mrs. Simpson advised that the tournament was cancelled; therefore, no discussion and action was taken.

**2021-2022 Highway Grass Mowing – Authorize Bid Advertisement:** A motion authorizing Mayor Toups to advertise for 2021-2022 LA Highway 1 grass mowing was made by Councilor Kelley; seconded by Councilor Lejeune and adopted unanimously.

**MONTHLY REPORTS**

**Engineer Report:** None

**Planning & Zoning Commission:**

1. **Application for Home Occupation – Charlotte Landry:** A motion to approve the application for Home Occupation submitted by Mrs. Landry to operate a graphic design business was made by Councilor Bernard; seconded by Councilor Kelley and adopted unanimously.
2. **Subdivision of Property –** **Myhand Property (Laws Road) –** Mr. George “Skipper” Grady, represented the Myhand family with request for Subdivision of Property. He advised that the property is 45 acres with 12 heir owners and the family is requesting to divide the property into 7 tracts. He went on to state that there is no request for change in zoning designation and lots will be sold as agricultural property – A2. After much discussion and review, a motion was made by Councilor Kelley; seconded by Councilor Bernard to approve the preliminary plat contingent upon the changes on the map to include; (1) note stating there is a 35’ maintenance servitude from top of south ditch bank, (2) add a 20’ “Miriam Lane” emergency exit right-of-way along the east boundary line of lot MH-5, (3) add “and the Town of Addis” language to the Sewage Disposal note and (4) certification by the subdividing owners stating that pursuant to section 111-2B that this land will be used for agricultural purposes. The motion was adopted unanimously.
3. **B2 Investments– LA 1 LLC. –** Mr. Geoff Wilson representing B2 Investments advised that they were not here for subdivision of property but simply for the dedication of the 50’ road right-of-way to the Town of Addis. He advised that the road is already in place and runs parallel to the railroad track. This request is just a formality in getting the map approved and signed by Town of Addis officials. It was mentioned that at the Planning & Zoning meeting there was some discussion about why the road was only 50’ wide and not 60’ as required by ordinance; it was later stated that probably the road was put in before the ordinance was amended. A motion to approve the dedication of the 50’ road right-of-way to the Town of Addis was made by Councilor Kelley; seconded by Councilor Bernard and adopted unanimously.

**Parish Council Report:** Parish Councilman, Chris Kershaw discussed the ongoing issues with Republic Services and trash pick-up.

**Police Report:** The July 2021 police report, given by Chief Anderson, consisted of 199 traffic citations issued; 13 misdemeanor arrests; 2 felony arrest; 4 vehicle crashes and 158 calls for service. Of the misdemeanor arrests, 2 were warrants; 1 disturbing the peace; 1 domestic abuse battery; 3 simple battery; 5 theft and 1 criminal trespassing. The felony arrests included 1 criminal damage to property; 1 kidnapping and 4 criminal conspiracy to commit kidnapping.

**Public Works and Sewer Report:** The July 2021 report was given by Phil Smith. The sewer report included 21 residential and commercial equipment calls; 34 tank issues; 14 collection system issues; 189 one-call tickets completed; 8 new construction tie-in inspections and 266 total calls.

**PUBLIC HEARING AND ACTION ON INTRODUCED ORDINANCES**

None

**INTRODUCTION OF ORDINANCES**

A motion to introduce Ordinance 2021-7, “AN ORDINANCE AMENDING AND SUPPLEMENTING THE ADDIS CODE OF ORDINANCES, PARTICULARLY***; CHAPTER 20 – Nuisances, ARTICLE III. - WEEDS AND NOXIOUS GROWTHS*** to provide amended specifications for growth height; to amend time to respond to notice and deadlines; to add administrative costs to this chapter; and to provide the penalties for such violations” was made by Councilor Bernard; seconded by Councilor Kelley and adopted unanimously.

A motion to introduce Ordinance 2021-8, “AN ORDINANCE AMENDING AND SUPPLEMENTING THE ADDIS CODE OF ORDINANCES, PARTICULARLY***, PART II – LAND DEVELOPMENT; CHAPTER 113 - ZONING, ARTICLE 1V SUPPLEMENTAL REGULATIONS, DIVISION 3 HOME OCCUPATIONS*** to eliminate the family member provision for number of family members and residence requirement; to disallow fumes and odors; to provide traffic limitations; to eliminate prohibition of retail and wholesale transactions” was made by Councilor Bernard; seconded by Councilor LeBlanc and adopted unanimously.

**COMMITTEE REPORTS**

**Finance :**

1. **Pay Bills Found in Order:** A motion to pay bills found in order was made by Councilor Kelley; seconded by Councilor Lejeune and adopted unanimously.
2. **Monthly Budget to Actual Reports:** The monthly budget to actual reports were reviewed with no comments.

**Police:** Chief Anderson advised that the new Tahoe is in service and has been assigned to Captain Langlois.

**Personnel:** None

**Sewer:** None

**Drainage:** None

**Buildings:** None

**Streets and Roads:** Roadway Management Technologies has started installing the equipment on the town vehicles. Phil Smith reported that the 2021 Road Project is underway and the contractors are making good progress. Councilor Bernard advised of a constituent’s concern regarding the curve near the entrance of Sunset Place subdivision. It was suggested to have center lane lines striped in that curve as well as the curve across the tracks on Peter Messina Road. Mayor Toups and Phil Smith stated that they would look into the issue further and come up with a solution to address it.

**EXECUTIVE SESSION**

None

**ANY OTHER BUSINESS**

None

**ADJOURN**

The meeting was adjourned at 8:12 p.m. on a motion by Councilor Kelley; seconded by Councilor LeBlanc and adopted unanimously.

/s/ Jade V. Simpson ­­­­­\_\_\_\_\_ /s/ David H. Toups\_

JADE V. SIMPSON, TOWN CLERK DAVID H. TOUPS, MAYOR