TOWN OF ADDIS MINUTES

JUNE 2, 2021 – REGULAR MEETING

The regular meeting of the Mayor and Town Council for the Town of Addis was called to order by Mayor David Toups at 6:00 p.m. on Wednesday, June 2, 2021 at the Addis Municipal Center. The Pledge to the flag was led by Mr. Michael Jordan.

**ROLL CALL**

Present: Mayor Toups; Councilors Rusty Parrish, Bliss Bernard, Rhonda Kelley, Kevin LeBlanc, Ray Lejeune Sr.

Absent: None

**MINUTES**

The minutes of the May 5, 2021 regular meeting were approved on a motion by Councilor Kelley; seconded by Councilor LeBlanc and adopted unanimously.

**ADDITIONS TO AGENDA**

There were no additions to the agenda.

**PUBLIC COMMENTS**

The Mayor and Council heard comments from the public regarding trash pick-up issues, Sugar Hollow drainage issues and River Landing drainage.

**CORRESPONDENCE**

Mayor Toups didn’t have any correspondence to share.

**OLD BUSINESS**

**2021 Hurricane Prep Proposals:** Phil Smith made a recommendation that the Council accept the proposals from Better Pumps & Solutions for pumps and Sun Industries for the generators as they were the only proposals who fully met our plan specifications. A motion to approve the 2021 Hurricane Preparation proposals obtained from Sun Industries and Better Pumps & Solutions was made by Councilor LeBlanc seconded by Councilor Bernard and adopted unanimously.

**2021 Road Rehab Project – Bid Review & Acceptance:** A motion was made by Councilor Parrish; seconded by Councilor Kelley to accept the lowest bid submitted by M-Trak, LLC in the amount of $396,360.00; and also authorize Mayor Toups to sign the contract and any other pertinent documents which are required. The motion was adopted unanimously.

**Waste Water Clarifier – Request for Proposals – Review & Acceptance:** A motion to accept the proposal received from Beard International, LLC. in the amount of $357,524.00 for the modifications and improvements to the existing BOAT intra-channel clarification system at the Addis Sewer Treatment plant was made by Councilor Parrish; seconded by Councilor Lejeune and adopted unanimously.

**LMA 84th Annual Convention – July 29th-31st – Baton Rouge, LA:** A motion to expend the funds to attend the LMA 84th Annual Convention in Baton Rouge was made by Councilor Kelley; seconded by Councilor LeBlanc and adopted unanimously. A motion to expend the funds to purchase three (3) new Town of Addis shirts to be worn during the convention was made by Councilor Kelley; seconded by Councilor LeBlanc and adopted unanimously.

**NEW BUSINESS**

**Justice of the Peace – Mr. Michael Jordan:** Mr. Jordan introduced himself as the newly elected Justice of the Peace for Ward 1. He stated that he’s attended many trainings and he is excited to serve the Public. Upon his request, the Council approved Mr. Jordan to use the Addis Civic Center for small court hearings.

**Official Journal Bid – West Side Journal:** The West Side Journal was named the Official Journal for the Town of Addis for the year July 1, 2021 – June 30, 2022 on a motion by Councilor Kelley; seconded by Councilor Bernard and adopted unanimously.

**Sugar Mill 16th Filing Phase II – Pump Station #6 – Acceptance:** Phil Smith recommended that the council accept the wet well/pump station with variance to the ordinance for spark testing.  He advised that we will receive a 3-year warranty on the joints versus 1-year warranty.  Documents for inspection and warranty are included in the meeting packet. A motion to accept Sugar Mill 16th Filing Phase II – Pump Station #6 with variance to the ordinance for spark testing was made by Councilor Parrish; seconded by Councilor LeBlanc and adopted unanimously.

**MONTHLY REPORTS**

**Engineer Report:**

1. **LDEQ – YMCA Force Main Project – Final Acceptance:** A motion to approve Final Acceptance of the YMCA Force Main Project was made by Councilor LeBlanc; seconded by Councilor Bernard and adopted unanimously.

**Planning & Zoning Commission:**

1. **Application for Home Occupation – Kendrick Bynum:** A motion to approve the application for Home Occupation submitted by Mr. Kendrick Bynum to operate a Pressure Washing business was made by Councilor Bernard; seconded by Councilor Lejeune and adopted unanimously.
2. **Variance on Property –** **Information Only – Troy & Mary Benoit:** Mr. Troy Benoit informed the Council that he would like to move a second mobile home on his property located at 7152 Dupuy Lane, which is a little over 2 acres. After brief discussion, the Council suggested he apply for subdivision of property instead of a variance.

**Parish Council Report:** No report provided.

**Police Report:** The May 2021 police report, given by Assistant Chief David Jones, consisted of 288 traffic citations issued; 10 misdemeanor arrests; 1 felony arrest; 6 vehicle crashes and 135 calls for service. Of the misdemeanor arrests, 3 were traffic related; 3 warrants; 1 animal at large; 1 aggravated assault and 2 simple batteries. The felony arrest was aggravated assault on a police officer.

**Public Works and Sewer Report:** The May 2021 reports were given by Phil Smith. The sewer report included 29 residential and commercial equipment calls; 40 tank issues; 19 collection system issues; 138 one-call tickets completed; and 7 new construction tie-in inspections and 1 panel relocation. He advised that there was a total of 20.8” of rainfall between May 3rd through May 24th. He further advised that sand and sandbags were staged at Maintenance barn, Sunset Place and Sugar Hollow.

**PUBLIC HEARING AND ACTION ON INTRODUCED ORDINANCES**

None

**INTRODUCTION OF ORDINANCES**

None

**COMMITTEE REPORTS**

**Finance :**

1. **Pay Bills Found in Order:** A motion to pay bills found in order was made by Councilor Kelley; seconded by Councilor Lejeune and adopted unanimously.
2. **Monthly Budget to Actual Reports:** The monthly budget to actual reports were reviewed with no comments.
3. **YMCA Pump Station Electrical Service – Reimbursement to Tullier Services:** – A motion to reimburse Tullier Services for YMCA Pump Station Electrical Services in the amount of $722.08 was made by Councilor LeBlanc; seconded by Councilor Parrish and adopted unanimously.

**Police:** None

**Personnel:**

1. **Kean Miller Engagement Letter:** The engagement letter from Mr. Ed Hardin with Kean Miller, LLP with regards to the Town’s Employee Policy Manual was reviewed and discussed. Councilor LeBlanc stated that he would like to see a “Not to Exceed” clause in the letter. Mr. Larpenteur stated that he would speak to Mr. Hardin regarding Councilor LeBlanc’s recommendation and concerns.

**Sewer:** None

**Drainage:** None

**Buildings:** None

**Streets and Roads:** A motion to expend the funds to install three-way stop signs at Chris & Sandra drive in Addis Place subdivision was made by Councilor Lejeune; seconded by Councilor Bernard and adopted unanimously.

**EXECUTIVE SESSION**

None

**ANY OTHER BUSINESS**

A motion to reschedule the July 2021 Regular Meeting of the Mayor and Town Council to Wednesday, July 14th was made by Councilor Kelley; seconded by Councilor Bernard and adopted unanimously.

**ADJOURN**

The meeting was adjourned at 7:30 p.m. on a motion by Councilor Kelley; seconded by Councilor Lejeune and adopted unanimously.

/s/ Jade V. Simpson ­­­­­\_\_\_\_\_ /s/ David H. Toups\_

JADE V. SIMPSON, TOWN CLERK DAVID H. TOUPS, MAYOR