

TOWN OF ADDIS MINUTES
OCTOBER 7, 2020 – REGULAR MEETING

The regular meeting of the Mayor and Town Council for the Town of Addis was called to order by Mayor David Toups at 6:00 p.m. on Wednesday, October 7, 2020 at the Addis Municipal Center. The Pledge to the flag was led by Mr. Allen Kirkland.

ROLL CALL

Present: Mayor Toups; Councilors Wilson Cazes, Tate Acosta, Kevin LeBlanc, Rusty Parrish, Rhonda Kelley.

Absent: None

MINUTES:

The minutes of the September 2, 2020 regular meeting were approved on a motion by Councilor Kelley; seconded by Councilor LeBlanc and adopted unanimously.

ADDITIONS TO AGENDA

There were no additions to the agenda.

PUBLIC COMMENTS

Mrs. Bliss Bernard, candidate for Town Council, advised that the virtual session on grant and funding opportunities hosted by the Louisiana Municipal Association has been rescheduled for Wednesday, October 21st.

Mr. Allen Kirkland introduced himself and announced his candidacy for Addis Town Council. He stated that he looks forward to the opportunity of working with the Town Council if elected.

CORRESPONDENCE

Mayor Toups reminded everyone of the upcoming election on November 3rd and encouraged everyone to get out and vote. He then encouraged everyone to complete their 2020 Census if they haven't don't so already, as the deadline is approaching the end of October. Mayor Toups advised that Hazardous Materials Collection day is scheduled for Saturday, October 31st at Alexander Park in Brusly. He informed everyone that he received an email from Parish President, Mr. Riley "PeeWee" Berthelot stating that Republic Services would not have garbage service on Friday, October 9th and Saturday, October 10th.

OLD BUSINESS

West Nic Drive Drainage Recommendations – Toby Fruge, Owen & White, Inc.: Mr. Toby Fruge presented his recommendations to improve the drainage near the West Nic Drive/First Street area. After review and discussion, Mr. Fruge was asked to obtain a cost estimate for the drainage improvement project to be discussed at the November Town Council meeting and the possibility of having it included in the 2021 budget.

NEW BUSINESS

2020-2021 Grass Mowing: Mayor Toups advised that the Town only received one bid prior to the meeting. He then asked if there was anyone else in the audience wishing to bid; no other bids were received. Mr. Larpenteur, Town Attorney, opened the one and only bid received from Collins Mowing and noted that all required documents/licenses were included. A motion to accept the bid submitted by Collins Mowing in the amount of \$2,495.00 per month for grass cutting along Highway 1 in the town limits; and authorizing Mayor David Toups to sign the contract commencing October 7, 2020 and ending on or before September 30, 2021 was made by Councilor Parrish; seconded by Councilor Kelley and adopted unanimously.

Annual Employee Meeting: A motion was made by Councilor LeBlanc; seconded by Councilor Cazes to not move forward with Annual Employee Meeting at this time due to COVID-19; with the possibility of rescheduling at a later date. The motion was adopted unanimously.

Halloween 2020: A motion was made by Councilor Parrish; seconded by Councilor Kelley to hold Trick or Treating on Saturday, October 31st from 5:30 p.m. to 7:30 p.m. in the Town of Addis. The motion was adopted unanimously.

Impending Storm Delta: Mayor Toups provided an update on the storm and advised that the Town of Addis has initiated its Emergency/Hurricane Prep plan, which includes set-up of generators and pumps. He also advised that West Baton Rouge Parish has provided sand and bags at multiple locations throughout the Parish including Myhand Park in Addis.

WBRP Intergovernmental Agreement | Permitting & Inspection Services: Mayor Toups advised that West Baton Rouge Parish Community Development & Planning is proposing to become a “one-stop shop” for permitting and inspections. He stated that the current procedure requires a customer to obtain a building permit from both the Town of Addis and WBRP and the permit fee is divided 50/50 in which the 50% paid to the Parish is for the inspection services they provide. Under the new contract the fee would be split 75/25. The goal is to ease the stress, clear up confusion and streamline the process. The current contracts are set to expire later in 2021, but the Parish would like to make the new contracts effective on January 1st. After further discussion, a motion authorizing Mayor Toups to enter into the Intergovernmental Service Agreement with West Baton Rouge Parish for permitting and inspection services for a period of five (5) years, commencing on the 1st day of January, 2021, regardless of the execution dates, was made by Councilor Acosta; seconded by Councilor Cazes and adopted unanimously.

MONTHLY REPORTS

Engineer Report: No report.

Parish Council Report: Parish Representative, Mr. Kershaw, provided an update on the following: (1) 2021 Budget Hearings; (2) Water Rate increases; (3) Millage Roll Backs; (4) Animal Shelter Ordinance.

Police Report: The police report for the month of September 2020 was given by Chief Anderson and included 105 traffic citations issued; 5 misdemeanor arrests; 1 felony arrest; and 5 vehicle crashes. The misdemeanor arrests were: 1 aggravated assault; 2 disturbances; 1 theft and 1 DWI. The felony arrest was 1 armed robbery.

Sewer: The sewer report for the month of September 2020 was given by Phil Smith and included 50 residential and commercial equipment calls; 8 lift station equipment issues; 1 tank removal; 1 tank relocation; 148 LA One call tickets completed and 12 new construction tie-in inspections.

Planning & Zoning Commission:

- i. **Application for Home Occupation – Mr. Reese Avants:** Mr. Avants presented an application for a Home Occupation to operate an online store selling CBD vitamins and supplements. The request for a Home Occupation presented by Mr. Reese Avants was approved on a motion made by Councilor Kelley; seconded by Councilor LeBlanc and adopted unanimously.
- ii. **Subdivision of Property – Sugar Mill 18th Filing – Mr. Kevin Normand, Evans Graves Engineering:** Mr. Kevin Normand with Evans Graves Engineering presented the Preliminary Plat for the 18th filing of Sugar Mill subdivision. Mayor Toups opened a Public Hearing in which multiple residents voiced their concerns and reasons as to why they believe the Town Council should deny the request. The Public Hearing was then closed and turned over to the Council for discussion and/or approval. After much discussion, a motion was made by Councilor Kelley; seconded by Councilor LeBlanc to deny approval of the preliminary plat for Sugar Mill 18th filing. The motion failed to pass on the following roll call vote: **Yeas:** LeBlanc, Kelley; **Nays:** Cazes, Acosta, Parrish; **Abstaining:** None; **Absent:** None. A motion was then made by Councilor Acosta; seconded by Councilor Parrish to table the request to allow time for further discussion with the developer. The motion was adopted with opposition from Councilor Kelley.

EXUCUTIVE SESSION

A motion to go into Executive Session to discuss the YMCA Force Main Project Negotiations was made by Councilor LeBlanc; seconded by Councilor Cazes and unanimously adopted. A motion to return to Regular Session was made by Councilor Kelley; seconded by Councilor LeBlanc and adopted unanimously. As a result of Executive Session, Town Engineer, Mr. Oscar Boudreaux made a recommendation to accept YMCA Force Main Project, Change Order #4 in the amount of \$309,000. A motion to approve Change Order #4 in the amount of \$309,000 to install PVC pipe in open trench to meet USACOE permit requirements was made by Councilor LeBlanc; seconded by Councilor Acosta and unanimously adopted. A motion to approve Change Order #3 to collect and transport all remaining HDPE pipe to the Sewer Plant contingent upon the Mayor's negotiations with the contractor was made by Councilor Acosta; seconded by Councilor Kelley and adopted unanimously. A motion to approve Mayor Toups to sign the contract with Ardaman & Associates, Inc. in the amount of \$3,210 for geotechnical field consultation for the YMCA Force Main project was made by Councilor Acosta; seconded by Councilor LeBlanc and adopted unanimously. A motion authorizing Mayor Toups and Town Attorney, Mr. Dana Larpenteur to negotiate with property owners to obtain Right of Ways for the installation of the 12" pipes for the YMCA Force Main Sewer Project was made by Councilor Acosta; seconded by Councilor Kelley and adopted unanimously.

PUBLIC HEARING AND ACTION ON INTRODUCED ORDINANCES

Ordinance 2020-04 (1 Year Limit on Rezoning Request) - Mr. Larpenteur read the following ordaining clause, "AN ORDINANCE AMENDING AND SUPPLEMENTING THE ADDIS CODE OF ORDINANCES, PARTICULARLY, *PART II – LAND DEVELOPMENT; CHAPTER 113 - ZONING, § 113-23 AMENDMENTS TO THIS CHAPTER by adding § 113-23 (d)* To provide that the Addis Town Council shall not consider any further petition requesting or proposing a zoning change or amendment for the same property within one calendar year from the date of the council's final action on the original or most recent petition affecting said property." Mayor Toups opened a public hearing on the ordinance giving those present an opportunity to express their opinion. After hearing no comments, the public hearing was closed and turned over to the Council for its discussion and action. A motion was made by Councilor Acosta; seconded by Councilor Cazes to adopt Ordinance 2020-04 as presented, effective October 7, 2020. The motion was adopted on the following roll call vote: **Yeas:** Rusty Parrish, Kevin LeBlanc, Rhonda Kelley, Tate Acosta, Wilson. **Nays:** None **Absent:** None **Abstaining:** None

INTRODUCTION OF ORDINANCES

There were no introduced ordinances.

COMMITTEE REPORTS

Finance : A motion to pay bills found in order was made by Councilor Parrish; seconded by Councilor LeBlanc and adopted unanimously. The monthly budget to actual reports were reviewed with no comments. Mayor Toups advised that he will begin working on the 2021 Budget and asked if anyone had any projects/expenses they would like to present.

Police: Executive Session to discuss Police Personnel.

Personnel: Executive Session to discuss Police Personnel.

Sewer:

- i. **YMCA Pump Station Electrical Service Transfer:** Mayor Toups advised that electrical service for the YMCA Pump Station was never transferred to the Town and Tullier Services is requesting reimbursement for service fees they have been charged. A motion to approve the invoice from Tullier Services in the amount of \$2,212.62 for reimbursement of Electrical Service to the YMCA Pump Station was made by Councilor LeBlanc; seconded by Councilor Acosta and adopted unanimously.

Drainage: None

Buildings: None

Streets and Roads:

- i. **Roadway Management Technologies, Inc. (RMT):** Councilor Acosta presented information on RMT which is an integrated solution to roadway management in which data is collected and used to provide real-time surveys of road conditions and the data is then visually displayed in a user-friendly web-based platform. Alongside road survey functionality, RMT provides agencies with data management, task and dispatch, and fleet management services. He asked that everyone review the proposal and information provided by RMT to be discussed further at the November meeting.

EXECUTIVE SESSION

A motion to go into Executive Session to discuss Police Personnel was made by Councilor Cazes; seconded by Councilor LeBlanc and unanimously adopted. A motion to return to Regular Session was made by Councilor LeBlanc; seconded by Councilor Cazes and adopted unanimously. As a result of Executive Session, Chief Anderson made a recommendation to remove Jonathan Lefeaux as an Auxiliary Officer for the Town of Addis and fill the vacancy with Mr. Paul Freeman. A motion to approve the recommendation presented by Chief Anderson was made by Councilor Acosta; seconded by Councilor Kelley and adopted unanimously.

ANY OTHER BUSINESS

None

ADJOURN

The meeting was adjourned at 8:48 p.m. on a motion by Councilor LeBlanc; seconded by Councilor Acosta and adopted unanimously by those present.

/s/ Jade V. Simpson
JADE V. SIMPSON, TOWN CLERK

/s/ David H. Toups
DAVID H. TOUPS, MAYOR