TOWN OF ADDIS MINUTES

October 4, 2017 – Regular Meeting

The regular meeting of the Mayor and Town Council for the Town of Addis was held at 6:00 p.m. on Wednesday, October 4, 2017 at the Addis Municipal Building located at 7818 Highway 1 South. The Pledge to the Flag was led by Ms. Ra’Quel Shavers.

**ROLL CALL**

Present: Mayor David Toups; Councilors Acosta, Cazes, LeBlanc, Parrish

Absent: Councilor Kelley

**MINUTES**

The minutes of the September 6, 2017 meeting were reviewed and approved on a motion made by Councilor Cazes; seconded by Councilor LeBlanc and adopted.

**ADDITIONS TO THE AGENDA**

Mayor Toups stated that an Executive Session needed to be added to the agenda. He also stated that Ms. Shawn Trichell was on the agenda to discuss sewer and water but will not be able to attend the meeting and Ms. Nikita Richardsons’ Variance Request was added to the agenda in error and requested that both items be removed. A motion to amend the agenda as requested was made by Councilor LeBlanc; seconded by Councilor Parrish and adopted.

**PUBLIC COMMENTS**

Ms. Ginger George addressed the Council requesting approval to temporarily live in the shed that is on the property located on Bird Heights where she currently resides. Councilor Acosta stated that in order for her to live in the shed it must pass an inspection by West Baton Rouge Parish Building Inspector’s office. He informed Ms. George that she must first come to Town Hall to apply for a building permit to get the process started.

**CORRESPONDENCE**

Mayor Toups reminded everyone that Early Voting for the October 14th election has begun and can be done between the hours of 8:30am-6:00pm at the Registrar of Voters office in Port Allen. He then reminded everyone that Live at Five on the Westside is scheduled to begin on Friday, October 20th with Don Rich playing 5:00-8:00 p.m.

**2017 HALLOWEEN HOURS**

Town of Addis Trick or Treat hours for Halloween were set for 5:30 p.m. to 7:30 p.m. on Tuesday, October 31, 2017 on a motion made by Councilor LeBlanc; seconded by Councilor Cazes and adopted.

**OPEN CONTAINER PERMIT – LIVE AT FIVE ON THE WESTSIDE**

A motion to approve the Town of Addis’ Open Container request for the Live at Five on the Westside events scheduled for October 20th, November 3rd and November 17th was made by Councilor Acosta; seconded by Councilor Parrish and adopted.

**ANNUAL EMPLOYEE MEETING**

A motion to approve the funds necessary for the Annual Employee Dinner Meeting was made by Councilor Acosta; seconded by Councilor Parrish and adopted.

**JANITORIAL SERVICES**

A motion authorizing Mayor David Toups to advertise for 2018 Janitorial Service Bids was made by Councilor Acosta; seconded by Councilor LeBlanc and adopted.

**POLICE CAR BID OPENING**

Mayor Toups stated that at the September 6th Town Council meeting, a motion was made declaring the two (2), unused police cars as surplus and authorized the advertisement for bids. He informed everyone that the Town did receive three (3) separate bids. He then asked three (3) times if anyone in the audience had any bids to submit. After no additional bids were submitted, Town Attorney, Mr. Dana Larpenteur opened and read aloud all the three (3) bids. After hearing and reviewing all bids, a motion to accept the highest bids submitted by Mr. Joey Reed in the amount of three-hundred dollars ($300) for Vehicle #1 and three-hundred dollars ($300) for Vehicle #2 was made by Councilor Acosta; seconded by Councilor Cazes and adopted.

**REDFLEX TRAFFIC SOLUTIONS**

Many questions and concerns regarding the legality of the photo enforcement traffic cameras were discussed and reviewed, but the Council did not take any action at that time.

**MUNICODE PROPOSAL**

Mayor Toups stated that at the August 2nd Town Council meeting, a recommendation was made to find out more information regarding the recodification services that are provided by Municode. He informed the Council that he along with Town Clerk, Jade Simpson met with a Municode representative and received a proposal that was included in the meeting packets. Ms. Simpson informed the Council that the cost to recodify the Town’s codes is ten-thousand dollars ($10,000) and it would take approximately 12-15 months for the entire process to be completed. After further review and discussion, a motion authorizing Mayor David Toups to sign the contract with Municode to recodify the Town’s Code of Ordinances, provide ongoing supplementation and web hosting support was made by Councilor Acosta; seconded by Councilor Cazes and adopted.

**REPORTS**

**Parish Council:** Parish Councilman, Kirk Allain reported that the First Street road overlay project in Addis has begun. He also reported that in early November the Parish will advertise for bids for the Sid Richardson road project.

**Police Report:** The police report for the month of September was provided by Chief Ricky Anderson and included 325 traffic citations; 11 misdemeanor arrests; 1 felony arrest; and 4 vehicle crashes worked. The **Misdemeanor Arrests** included 2 Disturbances, 8 Warrants and 1 Simple Assault. The **Felony Arrest** included 1 Narcotic. Chief Anderson also urged the Council to consider introducing an ordinance for the photo enforcement traffic cameras. He also reported that the missing teen was found safe.

**Sewer Report:** The sewer report for the month of September was read by Mayor Toups and included 70 equipment failures, 21 jammed pumps, 1 leak, 1 tank installation and 1 electrical relocation.

**Planning & Zoning Commission:**

1. **Rezoning of Property – Kristen Bladen**

Mrs. Bladen presented her request to rezone her property located at 4750 Peter Messina Road from Residential-100A to Commercial-1 with the intent to put a small snowball stand on the property. After further explanation of the request, Mayor Toups opened a Public Hearing. After hearing no questions or comments, the Public Hearing was closed and turned over to the Council for review. Due to the location of the property and other issues that may arise with Homeowners Insurance, the Council did not feel that it was in Mrs. Bladen’s best interest to rezone the entire piece of property to Commercial-1. A motion to decline the recommendation from the Planning & Zoning Commission was made by Councilor Acosta; seconded by Councilor LeBlanc and adopted.

1. **Rezoning & Subdivision of Property – Danny Watts – Lousteau Property**
	1. **Rezoning Request:** Mr. Danny Watts, representing the Lousteau family presented their request to rezone their property from A (Agriculture) to R-80 (Residential). He informed the Council that the preliminary map includes the sixty (60) eighty (80’) foot lots. After further explanation of the request, Mayor Toups opened a Public Hearing. After hearing no questions or comments, the Public Hearing was closed and turned over to the Council for review. Councilor LeBlanc asked Mr. Watts to explain the Sewer connections. Mr. Watts stated that the sewer system will tie into Messina Station on River Road. Councilor Acosta stated his concerns with adding a subdivision in that area would be the impact that it would have on the sewer and drainage issue that the Town is currently experiencing. After further review and discussion, a motion to approve the request to rezone the property from A (Agriculture) to R-80 (Residential) was made by Councilor Acosta; seconded by Councilor Parrish and adopted.
	2. **Subdivision of Property Request:** Mr. Danny Watts withdrew his Subdivision of Property request.
2. **Subdivision of Property – Evans Graves Engineering – Sugar Mill 16th Filing**

Mr. Kevin Normand representing All Star Resources presented their request for Subdivision of Property for the 16th filing of Sugar Mill Plantation Subdivision. Property is already zoned R-80. Phase I will consist of 70 lots and Phase II will consist of 83 lots. Most will be 80’ lot fronts. After further explanation of the request, Mayor Toups opened a Public Hearing. After hearing no questions or comments, the Public Hearing was closed and turned over to the Council for review. After further review and discussion by the Council, a motion to approve the Subdivision of Property request was made by Councilor LeBlanc; seconded by Councilor Acosta and adopted.

1. **Subdivision of Property – Evans Graves Engineering – Sugar Mill 17th Filing**

Mr. Kevin Normand representing All Star Resources presented their request for Subdivision of Property for the 17th filing of Sugar Mill Plantation Subdivision. Property is already zoned R-80 and consist of 55 seventy foot lots. After further explanation of the request, Mayor Toups opened a Public Hearing. After hearing no questions or comments, the Public Hearing was closed and turned over to the Council for review. After further review and discussion by the Council, a motion to approve the Subdivision of Property request was made by Councilor Acosta; seconded by Councilor LeBlanc and adopted.

1. **Subdivision of Property – Evans Graves Engineering – YMCA**

Mr. Kevin Normand representing Capital Area YMCA presented their request for Subdivision of Property for Tract

A-PS. The small subdivided area, which is located north of the YMCA building, will be donated to the Town of Addis to be used for a new sewer pump station. Mayor Toups opened a Public Hearing. After hearing no questions or comments, the Public Hearing was closed and turned over to the Council for review. After brief discussion and review, a motion to approve the Subdivision of Property request was made by Councilor Acosta; seconded by Councilor LeBlanc and adopted.

**ORDINANCE 2017-5 (FENCE & TEMPORARY STRUCTURE PERMITS) – PUBLIC HEARING & ACTION**

A motion to table the agenda item to the November 1st Town Council meeting was made by Councilor Acosta; seconded by Councilor Cazes and adopted.

**INTRODUCTION OF ORDINANCES**

A motion to introduce an ordinance to amend the 2017 General Fund and Sewer Enterprise Fund budget was made by Councilor Acosta; seconded by Councilor Cazes and adopted.

A motion to introduce an ordinance amending the Town of Addis Code of Ordinances, for rental properties and occupancy permits was made by Councilor Acosta; seconded by Councilor Cazes and adopted.

A motion was made by Councilor Acosta to introduce an ordinance for photo traffic enforcement in the Town of Addis. The motion failed to be adopted due to the following votes: YEAS: Acosta; NAYS: LeBlanc, Cazes, Parrish; ABSTAINING: None; ABSENT: Kelley. No further action was taken at that time.

**COMMITTEE REPORTS**

**Finance:** Amotion to pay the bills found in order was made by Councilor Acosta; seconded by Councilor LeBlanc and adopted. Mayor Toups informed the Council that he will begin working on the 2018 Budgets.

**Police:** Chief Anderson asked the Council to re-consider Redflex Traffic Solutions.

**Personnel:** No report was provided.

**Sewer:** No report was provided.

**Drainage:** Mayor Toups reported that all permits to proceed with the railroad culvert camera project have been received.

**Buildings:**

Mayor Toups reported that the Town Hall roof repairs will begin on Monday, October 9th.

Mayor Toups then informed the Council that he received a proposal from Specialized Services in the amount of $28,260 to repair/remodel the exterior of the Addis Civic Center/Old Fire Station building. After review and discussion of the proposal, a motion authorizing Mayor David Toups to sign the agreement with Specialized Services was made by Councilor Cazes; seconded by Councilor Acosta and adopted.

Mayor Toups stated that at one of the previous Town Council meetings it was suggested that the Town look into purchasing trash cans for the Addis Railroad Park. He informed the Council that he obtained pricing for multiple different trash cans. After brief review and discussion, a motion authorizing Mayor Toups to purchase six (6) trash cans for the Addis Railroad Park was made by Councilor Acosta; seconded by Councilor Parrish and adopted.

**Streets and Roads:** Councilor Acosta reported that the 2017 Road project in Acadian Crossing Subdivision is scheduled to begin October 19th.

**EXECUTIVE SESSION**

A motion to go into Executive Session at 8:52 p.m. was made by Councilor Cazes; seconded by Councilor LeBlanc and adopted. A motion to return to the General Meeting was made by Councilor Acosta; seconded by Councilor LeBlanc and adopted.

**ANY OTHER BUSINESS**

None

**ADJOURN**

Meeting was adjourned at 9:11 p.m. on a motion made by Councilor Acosta; seconded by Councilor Parrish and adopted.

 /s/\_Jade V. Simpson\_\_ /s/ David Toups

 Town Clerk Mayor