TOWN OF ADDIS MINUTES

The regular meeting of the Mayor and Town Council for the Town of Addis was held at 6:00 p.m. on Wednesday, December 7, 2016 at the Addis Municipal Building. The Pledge to the Flag was led by Mr. David Henderson, followed by a moment of silence in memory of Pearl Harbor.

**Roll Call:** Present: Mayor Toups; Councilors Acosta; Cazes; Gauthreaux; Kelley; Parrish.

Absent: None

**Minutes:** The minutes of the November 2, 2016 meeting were approved, as corrected, on a motion by Councilor Parrish, 2nd by Councilor Cazes and adopted. The correction was to show 14-disturbances under the Police Report instead of 4.

**Additions to the Agenda:** A request for a Home Occupation under Planning & Zoning; and the introduction of an Ordinance to raise the salaries of the Mayor and Chief of Police were added to the agenda on a motion by Councilor Gauthreaux, 2nd by Councilor Kelley and adopted.

**Public Comments:** Mayor Toups congratulated the Council and Chief Anderson on their reelections and Mr. Kevin LeBlanc on his election to the Council.

Councilor Gauthreaux thanked everyone for their cooperation during his service on the Council.

**Audit Confirmation Letter:** A motion was made by Councilor Acosta, 2nd by Councilor Kelley to authorize Mayor Toups to sign the 2017 Audit Confirmation letter presented by Mrs. Kathleen Beard, with a fee not to exceed $17,000.00. The motion was adopted.

**DEQ Loan:** Mr. David Henderson of Foley Judell was introduced and spoke on the new DEQ loan which the Town is in the process of obtaining for improvements to the Town’s Sewer System. Mr. Henderson advised that the first step is to have a public hearing on the Town’s intentions to obtain a loan in the amount of $3,000,000.00 with an interest rate of .95% for a maximum of 22 years.

A resolution declaring the intention of the Mayor and Council of the Town of Addis, State of Louisiana, acting as the governing authority of the Town of Addis, State of Louisiana (the “Town”), to issue Sewer Revenue Bonds in the name of the Town in an amount not to exceed Three Million Dollars ($3,000,000) for the purpose of constructing and acquiring additions, extensions and improvements to the sewage collection and disposal system of the Issuer, including the payment of the cost of all necessary land, equipment and furnishings, and all engineering, legal and other incidental costs and fees incurred in connection therewith; general describing said Sewer Revenue Bonds and the security therefor; authorizing the newspaper publication of a notice of such intention setting forth a date and time when said governing authority will meeting in open and public session to hear any objections to the proposed issuance of such Bonds; applying to the State Bond Commission for the approval of the issuance of the bonds; and providing for other matters in connection therewith, was offered by Councilor Acosta, 2nd by Councilor Cazes and unanimously adopted.

**Parish Council:** Mr. Allain reported that (1) the new Addis Fire Station is just about ready for occupancy, (2) the Parish is trying to get lights on Laws Road (3) First Street will be turned over to the Town in 2017 (4) the lane along the top of the levee will be extended from Brusly to Addis Lane; and monies are included in the budget for the road from Sid Richardson to Choctaw.

**Police Report:** The monthly police report, given by Chief Anderson, included 199 traffic citations issued; 20 misdemeanor arrests; 2 felony arrests; and 5 vehicle crashes worked. The **misdemeanor arrests** were 5-

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domestic/disturbances; 3-traffic; 6-warrants; 3-hit and run; 1-theft; 1-animal at large; 1-improper supervision of a juvenile. The **Felony Arrest** was 2-narcotics.

**Sewer Report:** The sewer report for the month was read by Mayor Toups and included 62 equipment failures; 32 jammed pumps. One pump was changed out and there was one Scada call.

**Planning & Zoning Commission:** Home Occupation-Joe Morgan. Following Mr. Morgan’s explanation of his proposed Home Occupation, a motion was made by Councilor Kelley, 2nd by Councilor Acosta to approve the issuance of a Home Occupation license to Mr. Morgan. The motion was adopted.

**Grass Cutting Contract:** Mayor Toups asked three time for any other bids from those present for the Grass Cutting Contract for 2017. No further bids were heard and the two bids which were previously received were opened with the following results: (1) Donald **David** $23,500.00 per year. Or $1,958.33. (2) **Collins Mowing** - $2,025. Per mo.

Following a discussion on the two bids, a motion was made by Councilor Acosta, 2nd by Councilor Parrish to reject Mr. David’s bid and accept Mr. Collins’ bid because Mr. David’s bid is insufficient due to the fact that he does not have certification from the State for the use of pesticides, and Mr. Collins has worked for the Town and has done an excellent job. The motion was adopted.

**Inauguration:** It was decided that the swearing in of the Mayor; Council Members; and Chief of Police will take place at 5:30 p.m. prior to the regular meeting at 6:00 p.m. on January 4, 2016.

**QA/QC TESTING:**  A discussion was held on getting a field and laboratory testing and inspection person to oversee any sewer or road projects that the Town has in the future. Costs and work duties were discussed.

A motion was made by Councilor Acosta, 2nd by Councilor Cazes to expend whatever funds are necessary to complete the project presently underway in the Town of Addis. The motion was adopted.

A motion was made by Councilor Acosta, 2nd by Councilor Cazes to introduce an ordinance to amend the Town of Addis Code of Ordinances to hire a third party for professional services in the inspection of any future developments and road projects in the Town of Addis, with the cost of the inspector to be passed on to the developer. The motion was adopted on the following roll call vote: Yeas: Acosta; Cazes; Gauthreaux; Parrish; Kelley.

**Ordinance #2016-3:** Mayor Toups held a public hearing on proposed Ordinance #2016-3 which gives the Council a $100.00 raise in salary per month, with the special meetings remaining the same. Several questions from the public were answered, after which the Mayor closed the Public Hearing and turned the Ordinance over to the Council for their discussion and input.

After the reading of the ordaining clause of the ordinance by Mr. Larpenteur, a motion was made by Councilor Acosta, 2nd by Councilor Parrish to adopt Ordinance #2016-3, “An ordinance establishing the compensation for Council members of the Town Council of the Town of Addis, Louisiana, with the compensation to be set at Seven Hundred ($700.00) Dollars a month and a per diem of Three Hundred ($300.00) Dollars for special meetings attended, commencing January 1, 2017. The motion was adopted on the following roll call vote: Yeas: Acosta; Cazes; Gauthreaux; Parrish; Kelley. Nays: None Absent: None Abstaining: None

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**Name Buildings:** Following a discussion on naming the old Addis fire station after the first chiefs, a motion was made by Councilor Gauthreaux, 2nd by Councilor Kelley to name the Old Fire Station on Harris Street The Caldwell-Marchand Memorial Fire Station and have a sign designed to place on the building. The motion was adopted.

**Introduction of Ordinances:** None

**Committee Reports: Finance:** A motion to pay bills found in order was made by Councilor Gauthreaux, 2nd by Councilor Acosta and adopted.

Mayor Toups reminded the Council of the special meeting to be held at 6:00 p.m. on Wednesday, December 21, 2016 for adoption of the 2017 budgets.

**Police:** Councilor Kelley asked Chief Anderson if he could have more police officers available around the pavilion during the Live at 5 celebrations.

**Personnel:** The following holidays were approved for 2017 on a motion by Councilor Acosta, 2nd by Councilor Kelley and adopted: **New Year’s Day** ---Monday, January 2nd; **Civil Rights’ Day (MLK)**—Monday, January 16th; **Mardi Gras—Tuesday, February 28; Good Friday**—Friday, April 14; **Memorial Day**—Monday, May 29; **Independence Day**—Tuesday, July 4; **Labor Day**—Monday, September 4th; **Veteran’s Day**—Friday, November 10th; **Thanksgiving Day**-Thursday, November 23rd; **Thanksgiving Friday**—Friday, November 24th; **Christmas Eve**-Friday, December 22nd; **Christmas Day**—Monday, December 25th. **Floating Day**-Most of time Monday of Mardi Gras.)

**Christmas Lunch:** A motion was made by Councilor Cazes, 2nd by Councilor Parrish to expend funds necessary for the annual Christmas lunch which will be held on Thursday, December 22nd. The motion was adopted.

**Streets, Roads, etc.:** The striping of Ed Lejeune was discussed. The Mayor advised that he will talk to Entergy to get more lights along Ed LeJeune Street.

**Adjourn:** The meeting was adjourned at 7:25 p.m. on a motion by Councilor Gauthreaux, 2nd by Councilor Cazes and adopted.

David H. Toups

Vera T. Lucas Mayor

Town Clerk