TOWN OF ADDIS MINUTES

 The regular meeting of the Mayor and Town Council for the Town of Addis was held at 6:00 p.m. on Wednesday, May 4, 2016 at the Addis Municipal Center. The Pledge to the Flag was led by John Artigue. A moment of silence was held in memory of Mr. Jerome Duhon, Mayor Toups’ father-in-law who died recently.

 **Roll Call:** Present: Mayor Pro Tempore Parrish; Councilors Acosta; Cazes; Gauthreaux; Kelley; Parrish.

 Absent: Mayor Toups

 **Minutes:** The minutes of the regular meeting of April 6, 2016 were approved, as mailed, on a motion by Councilor Kelley, 2nd by Councilor Gauthreaux and adopted.

 **Additions to Agenda:**  None

 **Public Comments:** None

 **Correspondence:** Mayor Pro-Temp Parrish reminded the Council that May 15, 2016 is the deadline for the submission of their Financial Disclosure Statements.

 **Open Container:** A request for an Open Container Permit by Ms. Creighton of Side Porch Daiquiris, to hold a Car Show on May 7th was approved on a motion by Councilor Gauthreaux, 2nd by Councilor Cazes and adopted.

 **Sewer Project:** Mr. Oscar Boudreaux, Engineer, was recognized and reviewed plans for future improvements to the Town’s sewer system. A Sewer Committee meeting was set for 6:00 p.m. on Wednesday, May 11th to further discuss these plans, on a motion by Councilor Kelley, 2nd by Councilor Acosta and adopted.

 **Road Improvements:** Mr. Boudreaux reviewed the bids received on the proposed road improvements and recommended acceptance of the low bid submitted by F.G. Sullivan, Jr. Contractor, LLC in the amount $198,115.00 . A motion was made by Councilor Acosta, 2nd by Councilor Kelley to accept the recommendation of Mr. Boudreaux and award the contract for the 2016 Road Improvements project to the low bidder, F. G. Sullivan, Jr. Contractor, LLC in the amount of $198,115.00 and to authorize Mayor Toups to sign any papers which are pertinent to the project. The motion was adopted unanimously.

 **Parish Council:** Mr. Kirk Allain, Parish Representative, advised that the Parish Council formally authorized the Parish President to sign any papers necessary for the construction of a road from Addis to Sid Richardson. Further, he advised that plans for the new fire station are under way.

 **Police Report:** The monthly police report, given by Chief Anderson, included 165 traffic tickets written; 17 misdemeanor arrests; 2 felony arrests; and 6 vehicle crashes worked. The **misdemeanor arrests** were: 2 disturbance related; 6 traffic related; 1 damage to property; 5 warrants; 1 DWI; 1 leash law; and 1 narcotics. The **felony arrests** were1 narcotics; and 1 aggravated battery.

 **Sewer Report:** The monthly sewer report, read by Mayor Pro-temp Parrish included 36 equipment failures; 12 jammed pumps; 1 lead; 1 tank relocation and 1 electrical relocation. There were 22 Scada calls; and 2 new pumps were installed.

 **Planning & Zoning Commission: (I)** a request by Ms. Maude Antoine, for a Home Occupation to operate a Party/Catering business from her home at 3616 Addis Lane was approved on a motion by Councilor Cazes, 2nd by Councilor Kelley and adopted.

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 (II) Action on the final plat of Sugar Mill 11th was tabled until a future meeting on a motion by Councilor Cazes, 2nd by Councilor Acosta and adopted.

 (III) Mr. Jeremy Prejean explained his plans for the rezoning of property located on Addis Lane from R-80 to R-O

Mayor Pro-Tempore Parrish opened a public hearing on the request. There were no comments from those present and the Public Hearing was closed and the request turned over to the Council for their discussion and/or action.

 A motion was made by Councilor Cazes, 2nd by Councilor Gauthreaux to approve the rezoning of property owned by Mr. Jeremy Prejean, located on Addis Lane, from R-80 to R-0. The motion was adopted unanimously.

 (IV) Mr. Travis J. Rivet was reappointed to the Planning & Zoning Commission for another five-year term on a motion by Councilor Acosta, 2nd by Councilor Cazes and adopted.

 **Public Hearing and Final Action on Ordinances:** None

 **Introduction of Ordinances:** None

 **Committee: Finance:** A motion to pay bills found in order was made by Councilor Acosta, 2nd by Councilor Kelley and adopted.

 **Police:** Chief Anderson asked for Executive Session later to discuss Personnel.

 **Sewer:**  Several problem calls were discussed and will be turned over to the proper department.

 **Personnel:** The newly revised Personnel Manuel was approved, with the addition of Cell Phone Use Policy, on a motion by Councilor Acosta, 2nd by Councilor Kelley and adopted unanimously.

 **Drainage:**  John Artigue has been checking drainage since the last major rains. Several problems have been addressed, but drainage in the Town has been very good overall.

 **Buildings, etc.:** A proposal by Specialized Services General Contractors for several improvements to the Museum Park was approved on a motion by Councilor Acosta, 2nd by Councilor Gauthreaux and adopted. A copy of the proposal is attached to and made a part of these minutes.

 A proposal by Fabre Landscape, LLC in the amount of $4,212.00 for improvements to the landscaping in the front of the Town Hall, was approved on a motion by Councilor Acosta, 2nd by Councilor Gauthreaux and adopted. A copy of this proposal is attached to and made a part of these minutes.

 **Executive Session:** At 6:45 p.m. a motion to go into Executive Session to discuss Police Personnel was made by Councilor Acosta, 2nd by Councilor Gauthreaux and adopted.

 A motion to return to regular session was made at 6:57 p.m. by Councilor Cazes, 2nd by Councilor Kelley and adopted.

 Mayor Pro-Tempore Parrish advised that a Police Personnel matter was discussed in Executive Session, and asked Chief Anderson for his recommendation.

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 Chief Anderson recommended that the hiring of Mr. Ricky Parsons be rescinded and Mr. Christopher Graves be hired as a full-time, paid police officer at a salary of $13.50 with an increase to $14.00 upon completion of P.O.S.T. training.

 A motion was made by Councilor Gauthreaux, 2nd by Councilor Kelley to accept the recommendation of Chief and rescind the hiring of Mr. Ricky Parsons and hire Mr. Christopher Graves as a full-time, paid police officer at a starting salary of $13.50with an increase to $14.00 upon completion of P.O.S.T. training. The motion was adopted by all present.

 The meeting was adjourned at 7:00 p.m. on a motion by Councilor Kelley, 2nd by Councilor Acosta and adopted.

 RUSSELL L. PARRISH

Vera T. Lucas MAYOR PRO-TEMPORE

Town Clerk