TOWN OF ADDIS MINUTES

The regular meeting of the Mayor and Town Council for the Town of Addis was held at 6:00 p.m. on Wednesday, January 7, 2015 at the Addis Municipal Center. The Pledge to the Flag was led by Councilor Kelley.

**Roll Call: Present:** Mayor Toups; Councilor Acosta; Cazes; Gauthreaux; Kelley; Parrish.

**Absent:** None

**Minutes:** The minutes of the December 3, 2014 regular meeting were approved, as corrections, on a motion by Councilor Gauthreaux, 2nd by Councilor Cazes and adopted. Corrections were made on the following Ordinances:

Ordinance #2015-1 change to # 2015-3

Ordinance #2015-2 change to #2015-4

The minutes of the December 17, 2014 special meeting were approved, as corrected, on a motion by Councilor Acosta, 2nd by Councilor Kelley and adopted. The correction was to change the number, as noted for Ordinance #2015-1 to Ordinance #2015-3, and to change the number noted as Ordinance #2015-2 to Ordinance #2015-4.

**Addition to Agenda:** A discussion about a vehicle allowance for the Mayor will be taken up under introductions of ordinances.

**Public Comments:** Mr. Tim Poirrier asked that the ditch between his property and the Albarez property be checked. He would like to have this ditched enclosed with culverts. Mayor Toups explained the “Culvert Program” which the Council recently approved.

**Correspondence:** A note from Tammy Allen with Keep WBR Beautiful was received advising of a program that has been set up for town employees to recycle water bottles.

Mayor Toups advised that the annual Mardi Gras ball will be held on Saturday, January 31st at the Community Center beginning at 7:00 p.m.

The Mardi Gras parade will be held at 1:00 p.m. on Sunday, February 8th. A band will be available at the Museum Park following the parade.

A letter advising of some price changes was received from Cox Communications.

**2014 Audit Questionnaire:** A motion was made by Councilor Gauthreaux, 2nd by Councilor Kelley to authorize Mayor Toups to sign the 2014 Audit Questionnaire. The motion was adopted.

**Parish Council:** Mr. Mouch advised that a few upgrades have been made at Myhand Park.

Mayor Toups advised that a 6-month audit report exit conference for Fire Sub-District #1 will be held on Tuesday, at 10:00 am.

**Police Report:** The monthly police report, given by Chief Anderson, included 110 traffic citations issued; 13 misdemeanor arrests; and 4 vehicle crashes. The **misdemeanor arrests** were 4-domestic/disturbances; 2-traffic; 2-warrants; 3-theft and 2-animal at large.

**Sewer Report:** There was no monthly report. Mayor Toups advised that a major problem at the lift station on Addis Lane was taken care of by town employees and Tullier Service who was called out on an emergency basis. The problem and its correction have been reported to DEQ.

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**Planning & Zoning Commission:** Mr. Norman of Evans Graves presented the final plat of Sugar Mill Tenth Filing. Following a review by the Council, a motion to accept the plat, with the stipulation that the island in the cul-d-sac be drawn onto the plat, was made by Councilor Kelley, 2nd by Councilor Acosta and adopted unanimously.

**Ordinance #2015-1:** Mr. Larpenteur read the introduction clause of Ordinance #2015-1, “an ordinance authorizing the Mayor of the Town of Addis to enter into a contract with a private collection agency for the collection of all fines, forfeitures, penalties and costs, and providing for the approval of said contract attached to this ordinance and further providing that a thirty (30% percent collection fee shall be added to the amount of the fine, forfeiture, penalty and cost but that in no event shall the fine, forfeiture, penalty be reduced as collected by the private collection agency pursuant to LSA R.S. 13:1898”, was approved on a motion by Councilor Gauthreaux, 2nd by Councilor Acosta. The motion was adopted on the following roll call vote: Yeas: Acosta, Cazes, Gauthreaux, Kelley, Parrish. Nays: None Absent: None Abstaining: None

**Ordinance #2015-2:** Following the reading, discussion of several changes to be made, and a public hearing, at which there were no public comments, on Ordinance #2015=2, “An Ordinance amending portions of the Addis Code of Ordinances, particularly Appendix B, Subdivisions, by amending Sec.(10) Preliminary Plat Approval and Sec (12) final plat approval to provide for additional requirements for submission of preliminary and final plats, particularly checklists and as built digital data on utility installation, property line and corner digital data and verifications of receipt of the same from the Parish Assessor”, a motion was made by Councilor Acosta, 2nd by Councilor Kelley to approve the passage of Ordinance #2015-2, with changes as discussed. The motion was adopted on the following roll call vote: Yeas: Acosta, Cazes, Gauthreaux, Kelley, Parrish. Nays: None Absent: None Abstaining: None

**Ordinance #2015-3:** Following the reading, discussion and public hearing on Ordinance #2015-3 which is an ordinance revoking the servitude located between First and Sixth Street, with West Nic Subdivision on its north and the north line of properties along Harris on its south, was tabled until the February meeting on a motion by Councilor Acosta, 2nd by Councilor Kelley and adopted unanimously.

**Ordinance #2015-4:** Following the reading, discussion and public hearing, at which there were no public comments, on Ordinance #2015-4, “An ordinance revoking the dedication of a 15’ right of way in favor of the Town of Addis located along the property lines of Lot 7C belonging to Glynn J. Gassie and Lot 8A belonging to Ronald Wayne Gassie; 7.5’ of said right of way being on each property, said right of way bounded on the north and west by Lot 7C of Glynn J. Gassie and on the south and east by Lot 8A of Ronald Wayne Gassie,….said right of way having been deemed no longer needed for public purposes by the Town of Addis”, a motion was made by Councilor Parrish, 2nd by Councilor Kelley to approve the passage of Ordinance #2015-4, as presented and discussed. The motion was adopted on the following roll call vote: Yeas: Acosta, Cazes, Gauthreaux, Kelley, Parrish. Nays: None Absent: None Abstaining: None.

**Gatz Property:**  Mr. Cletus Langlois presented a plat of the Gatz property located on Harris Street, requesting that the present six, 50’ lots be eliminated and the property be changed to one large lot; and the request that the 2nd Street right of way, located on the property, be revoked.

A motion was made by Councilor Kelley, 2nd by Councilor Parrish to approve the subdivision of the Gatz property, as requested and shown on the plat presented, contingent upon the revocation of the 2nd Street right of way located on the property. The motion was adopted unanimously.

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**2015 Salaries:** A motion was made by Councilor Parrish, 2nd by Councilor Gauthreaux to grant a 4% increase in salaries for all full-time town employees, effective January 1, 2015, as set out in the 2015 budget. The motion was adopted.

**Introduction of Ordinances:** A motion was made by Councilor Kelley, 2nd by Councilor Acosta to introduce an ordinance to revoke that portion of the Town’s 2nd (Second) Street right of way, located on property owned by the Gatz family and set a public hearing on the proposed ordinance for the February 4, 2015 regular meeting of the Mayor and Town Council. The motion was adopted unanimously.

A motion was made by Councilor Cazes, 2nd by Councilor Gauthreaux to introduce an ordinance to revoke the 10’ servitude on the east side of the Gatz property and the existing 20’ servitude on the west side of the Gatz property with a public hearing to be held at the regular meeting of the Mayor and Town Council on Wednesday, February 4, 2015. The motion was adopted with Gauthreaux abstaining.

A discussion was held on granting the Mayor a monthly allowance for his personal vehicle use. A motion was made by Councilor Acosta, 2nd by Councilor Gauthreaux to introduce an Ordinance to grant a monthly vehicle allowance to the Mayor. The motion was adopted. A motion to amend the previous motion to put a figure of $400.00 per month in the Ordinance was made by Councilor Parrish, 2nd by Councilor Cazes and adopted.

**Mid-Winter Conference:**  Mayor Toups advised that the Mid Winter Conference will be held February 3-5, 2015 at the Crown Plaza Hotel in Baton Rouge. He asked that anyone interested in attending contact the office to be registered.

**Committee Reports: Finance:** A motion was made by Councilor Gauthreaux, 2nd by Councilor Cazes to pay bills found in order. The motion was adopted.

A motion was made by Councilor Kelley, 2nd by Councilor Cazes to expend monies for the annual Mardi Gras parade. The motion was adopted.

A motion was made by Councilor Gauthreaux, 2nd by Councilor Parrish to amend the previous motion to declare that the parade is a town sponsored event and is held to promote the industry, trade and commerce of the Town of Addis, and to generate funds for the Addis Volunteer Fire Department which is the firefighting entity for the Town of

Addis. The motion was adopted.

**Police:** Chief Anderson advised that two new vehicles have been purchased.

**Personnel:** None

**Drainage:** A ditch on Bird Heights which appears to be holding water will be checked.

**Buildings:** None

**Streets, Roads, etc:** An inspection of roads in Town which are in need of repairs or patching was made by Mayor Toups, Councilor Acosta and Blake Fogleman , of EES, Inc. Those found to need attention were: Berthelot; Susan Jean;

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Demoss; Younger; the front of Peter Messina; and the street in Sugar Mill up to Belle Vale Drive. Those needing patching included one in Sugar Mill; Sunset Place; River Landing and Missouri Acres. A bid packet will be drawn up and discussed at a future meeting.

**Adjourn:** The meeting was adjourned on a motion by Councilor Parrish, 2nd by Councilor Cazes and adopted.

*s/ David H. Toups*

*s/ Vera T. Lucas* David H. Toups

Vera T. Lucas Mayor

Town Clerk