TOWN OF ADDIS MINUTES

The regular meeting of the Mayor and Town Council for the Town of Addis was held at 6:00 p.m. on Wednesday, November 5, 2014 at the Addis Municipal Center. The Pledge to the flag was led by Mrs. Stephanie Langlois.

**Roll Call: Present:** Mayor Toups; Councilors Acosta; Cazes; Gauthreaux; Kelley; Parrish.

**Absent:** None

**Minutes:** The minutes of the October 1st regular meeting were approved, as mailed, on motion by Councilor Cazes, 2nd by Councilor Kelley and adopted.

**Additions to Agenda:** A resolution for the annual Environmental Audit for the Sewer System and a date for the 100th anniversary were added to the agenda on a motion by Councilor Kelley, 2nd by Councilor Cazes and adopted.

**Public Comments:** In answer to questions concerning potholes, lights and drainage in Sugar Mill presented by Mrs. Langlois, Mayor Toups advised that the town is working to keep potholes patched until most of the building is completed in the area; further that Mr. Blount and Mr. Carlin have gotten together at the Town’s request to complete lights on the main street in Sugar Mill, and a request to clear the ditch behind Mrs. Langlois’ property will be made when the “back” property is developed.

**Parish:** No report

**Sewer Report:** The monthly sewer report, read by Mayor Toups, included 24 equipment failures; 11 jammed pumps; and one miscellaneous call. The screen in the River Bend Trailer Park is being cleaned twice a week. One pump was replaced.

Mayor Toups turned the meeting over to Mr. Oscar Boudreaux, Engineer, to give his recommendations on upgrading the sewer system to accommodate new subdivisions being developed.

Following Mr. Boudreaux’s presentation. A motion was made by Councilor Cazes, 2nd by Councilor Acosta to authorizing the issuance of a purchase order to Delta Process Equipment for the purchase of 2 Gorman Rupp pumps at a cost of $20,752.00. The motion was adopted.

**Police Report:** The police report, given by Chief Anderson included 168 traffic citations issued; 12 misdemeanor arrests; and 9 vehicle crashes worked. The **misdemeanor arrests** were 4-disturbances; 1 leash law; 2 simple battery; 2 warrants; 1 improper telecommunication; and 2 trespassing.

Chief Anderson advised that there were no incidents on Halloween.

**Planning & Zoning:** A motion was made by Councilor Kelley, 2nd by Councilor Parrish to accept the recommendation of the Planning & Zoning Commission and approve **a** request for a Home Occupation for a Grass Cutting Business presented by Mr. Lionel Collins. The motion was adopted.

Town of Addis Minutes

Regular Meeting – November 5, 2014

Page 2

A motion was made by Councilor Cazes, 2nd by Councilor Kelley to accept the recommendation of the Planning & Zoning Commission and approve a request for a Home Occupation for the delivery of tools by Mr. Kenneth Melton d/b/as Addis Tools, LLC. The motion was adopted.

A motion was made by Councilor Parrish, 2nd by Councilor Cazes to accept the recommendation of the Planning & Zoning Commission and approve a request by Mrs. Stephanie Langlois for a Home Occupation for a wholesale picture framing business. The motion was adopted.

**Janitorial Contract:** A motion was made by Councilor Gauthreaux, 2nd by Councilor Kelley to advertise for the 2015 contract for the janitorial services for the Municipal Building. The motion was adopted.

**Condemnation of Property:** Town Attorney Larpenteur gave a history of the property located at 7536 Jeff Court, Addis which has been inspected and this report is attached to and made a part of these minutes.

Mayor Toups opened a public hearing on the condemnation of the property at 7536 Jeff Court, Addis at 7:44 pm. There were no comments from those present and the public hearing was closed at 7:45 p.m.

Mr. Larpenteur reviewed actions that could be taken by the Town on the property. Following Mr. Larpenteur’s presentation, a resolution was offered by Councilor Gauthreaux, 2nd by Councilor Kelley adopting the Kevin Durbin report of August 25, 2014 in toto and ordering the demolition of the building and structure located at 7536 Jeff Court, Addis, Louisiana 70710. Further, giving the owner, Nationstar Mortgage, L.L.C. sixty (60) days from receipt of the notice of the order of demolition to accomplish the same and requiring it to execute a contract in writing in favor of Addis, Louisiana together with a bond for performance of the same, all in compliance with LSA-R.S. 33:4765 (A). Further ordering that if Nationstar Mortgage, L.L.C. fails to comply with this order of demolition within the allotted time, ordering that Addis may demolish the property pursuant to law and take all legal steps necessary to protect itself for the cost of the same. The resolution was duly adopted unanimously on the following roll call vote : Yeas: Acosta; Cazes; Gauthreaux; Kelley; Parrish.

Nays: None Absent: None Abstaining: None A copy of the complete resolution is attached to and made a part of these minutes.

**Amended Budget:** Ordinance #2014-7, amending the 2014 budgets of the General and Sewer Funds, was presented. At 8:03 p.m. Mayor Toups opened a public hearing to give those present an opportunity to express their views on the changes. There were no comments from those present and the Public Hearing was closed.

A motion was made by Councilor Acosta, 2nd by Councilor Kelley to approve Ordinance #2014-7, an ordinance amending the 2014 budgets for the General and Sewer Funds, and accept the amended budgets, as presented. The motion was adopted on the following roll call vote: Yeas: Acosta; Cazes; Gauthreaux; Kelley; Parrish. Nays: None Absent: None Abstaining: None

Complete copies of the revised budgets are attached to and made a part of these minutes.

Town of Addis Minutes

Regular Meeting – November 5, 2014

Page 3

**2015 Budget:** A motion was made by Councilor Acosta, 2nd by Councilor Cazes to introduce Ordinance #2014-8, an Ordinance for the adoption of Ordinance #2014-8 on the 2015 budgets for the General and Sewer Funds and setting a public hearing on the proposed 2015 budgets at a special meeting of the Mayor and Council called by Mayor Toups to be held at 5:30 p.m. on Wednesday, December 17, 2014 at the Addis Municipal Building. The motion was adopted.

**100th Anniversary:** Three possible dates were set for the celebration of the Town’s 100th year. First Choice-September 12; Second Choice-September 26 and Third Choice-October 10th. Councilor Kelley has agreed to Chair the program for the celebration. Anyone interested should contact her.

**Sewer Environmental Audit:** A resolution was offered by Councilor Parrish, 2nd by Councilor Cazes to accept the Municipal Water Pollution Prevention Environmental Audit Report which is attached to this resolution and a copy made a part of these minutes. The motion was adopted.

**Police:** Chief Anderson advised that one Tahoe has been received and they are still waiting on the 2nd vehicle.

**Personnel:** Executive Session later.  **Drainage:** Culvert project is nearly finished. **Buildings:** The DeBlanc house should be moved soon. The posts to the fence should be replaced as soon as the house is moved.

**Executive Session:** A motion was made at 7:27 p.m. by Councilor Gauthreaux, 2nd by Councilor Acosta, and adopted, to go into Executive Session to discuss personnel and pending litigation.

Regular Session was resumed at 8:00 p.m. on a motion by Councilor Acosta, 2nd by Councilor Kelley and adopted

Mayor Toups advised that a matter of police personnel and pending litigation was discussed in Executive Session.

As a result of Executive Session, Chief Anderson recommended a 2-weeks, unpaid, suspension and a demotion in rank for a disciplinary action for a police officer.

A motion was made by Councilor Acosta, 2nd by Councilor Parrish to accept the recommendation of Chief Anderson and suspend a police office for two-weeks, unpaid, as a discipline, with a demotion in rank. The motion was adopted.

**Adjourn:** The meeting was adjourned at 8:02 p.m. on a motion by Councilor Parrish, 2nd by Councilor Acosta and adopted.

David H. Toups

Vera T. Lucas Mayor

Town Clerk