

TOWN OF ADDIS MINUTES
REGULAR MEETING-DECEMBER 5, 2018

The regular meeting of the Mayor and Town Council for the Town of Addis was called to order by Mayor Toups at 6:00 p.m. on Wednesday, December 5, 2018 and held at the Addis Municipal Building located at 7818 Highway 1 South. Mayor Toups asked for a moment of silence in memory of George H. W. Bush. The Pledge to the Flag was led by Judge Elizabeth Engolio.

ROLL CALL

Present: Mayor David Toups; Councilors Wilson Cazes, Tate Acosta, Kevin LeBlanc, Rusty Parrish, Rhonda Kelley

Absent: None

MINUTES

The minutes of the November 7, 2018 meeting were reviewed and approved on a motion made by Councilor Cazes, seconded by Councilor Kelley and adopted unanimously by those present.

ADDITIONS TO AGENDA

At the request of Mayor Toups, a motion was made by Councilor Kelley, seconded by Councilor LeBlanc to add an update by Tipton Associates to the meeting's agenda. The motion was adopted unanimously.

PUBLIC COMMENTS

None

CORRESPONDENCE

None

JEREMY LACOMBE, CANDIDATE FOR STATE REPRESENTATIVE

Mr. LaCombe thanked the Council for allowing him to attend the meeting. He advised that he is running for State Representative and asked for support from those present. Mr. LaCombe advised that he is an attorney in New Roads and has practiced law for 15 years. He further advised the various types of cases he has handled and has previously worked in governmental venues. Mayor Toups thanked Mr. LaCombe for his attendance and remark, and wished him luck in the upcoming February 23rd election.

TIPTON ASSOCIATES

A representative from Tipton Associates addressed the Council concerning the proposed renovations to the Town Hall building. Mayor Toups advised that he wants the Building Committee, Chief of Police, and Department Heads to hold a meeting to thoroughly assess the needs of the Town's activities in relation to the proposed estimates given by Tipton.

OSCAR BOUDREAUX

Acadian Crossing/Bernhardt Force Main – Recommendation of Award - Bids on this project were received by November 14, 2018. They were reviewed by Mr. Boudreaux who recommends that the Town accept the low bid of LaGreca Services, Inc. of Schriever, LA, in the amount of \$597,745.40. A motion to accept the recommendation of Mr. Boudreaux and approve the low bid submitted by LaGreca Services, Inc. of Schriever, LA in the amount of \$597,745.40 contingent upon DEQ approval was made by Councilor Acosta; seconded by Councilor Parrish and adopted unanimously. Mr. Boudreaux advised that work would begin after LDEQ's approval of the contract documents.

Bernhardt Pump Station Upgrade – Change Order NO. 2 – After review and discussion, a motion to approve Change Order NO. 2, in the amount of \$5,137.42 for the rehabilitation of the "ailing" pumps on the Bernhardt Pump Station made by Councilor Acosta; seconded by Councilor Kelley and adopted unanimously.

Project Updates

- i. **YMCA Force Main – EES Project #1627** - Contractor is waiting on the Mississippi river to drop. Work is presently on hold.

- ii. **Addis Place Sewer Rehabilitation** – The contractor has some additional repairs to fix as a result of the lining not being installed properly at some service outlets. This work is nearly completed.
- iii. **LDEQ/SRF LOAN** - After tonight’s meeting, all projects under the LDEQ/SRF loan of \$3,000,000 will be under construction. Currently, we are within budget limitations of our loan and should complete the scheduled projects. Once we near completion on the majority of the projects, we can discuss additional work the Town may desire.

REPORTS

Parish Council: None

Police: The Police report for the month of November was provided by Chief Anderson and included 93 traffic citations issued, 14 misdemeanor arrests, 1 felony arrest; 9 vehicle crashes. The **misdemeanor arrests** were 2 traffic, 2 leash laws; 4 warrants; 2 simple battery; 2 disturbances and 2 narcotics. The **felony arrest** was on narcotics.

Sewer: The Sewer report for the month of November was provided by PWD, Phil Smith and included 48 calls on residential and commercial equipment; 24 calls on lift station equipment; and 3 new construction tie-in inspections.

Planning & Zoning Commission: A motion was made by Councilor Parrish; seconded by Councilor LeBlanc to approve the application for a Home Occupation by Mrs. Ashley Dupuy for a Hair Salon. The motion was adopted unanimously.

PUBLIC HEARING & ACTION ON INTRODUCED ORDINANCES

Ordinance 2018-8 (Amending the 2018 General & Sewer Enterprise Fund Budgets): Town Attorney, Dana Larpenteur read the following ordaining clause, “AN ORDINANCE REVISNG THE BUDGETS OF THE TOWN OF ADDIS, BOTH GENERAL AND SEWAGE FOR 2018; SAID BUDGETS BEING ATTTACHED TO THIS ORDINANCE”. Mayor Toups then opened a Public Hearing. After hearing no comments from the public, the hearing was closed and turned over to the Council. Following a discussion of the two budgets, a motion to approve Ordinance 2018-8 as written and presented was made by Councilor Parrish; seconded by Councilor LeBlanc and adopted on the following roll call vote: **Yeas:** Acosta; Cazes; Kelley; LeBlanc; Parrish. **Nays:** None **Abstaining:** None **Absent:** None. Copies of the revised budgets are attached to and made a part of these minutes.

INTRODUCTION OF ORDINANCES

None

COMMITTEE REPORTS

Finance

- i. A motion to pay bills which are found in order was made by Councilor Acosta; seconded by Councilor Cazes and adopted unanimously.
- ii. Mayor Toups advised the Council that the monthly “Budget to Actual Comparison Reports” were included in their meeting packets for review. There were no questions.
- iii. Mayor Toups reminded the Council of the special meeting set for Wednesday, December 19, 2018 to discuss and adopt the 2019 budgets.

Police: Chief Anderson explained what action is being taken with the wrecked police vehicle. A motion was made by Councilor Acosta; seconded by Councilor Cazes authorizing Mayor Toups to negotiate and sign any and all documentation necessary to settle the claim with Liberty Mutual Insurance Company to receive payment in the amount of \$29,507 for the 2015 Chevrolet Tahoe Police Unit that has been declared a total loss. The motion was adopted unanimously.

Personnel:

- i. A motion to approve the expenditures of funds necessary for the annual Christmas lunch was made by Councilor Acosta; seconded by Councilor Kelley and adopted unanimously.
- ii. The following holidays and committees for 2019 were approved on a motion by Councilor LeBlanc; seconded by Councilor Parrish and adopted unanimously.

HOLIDAYS:

New Year's Day	Tues. January 1	Labor Day	Mon, Sept. 2
Civil Rights Day (MLK)	Mon. January 21	Veteran's Day	Mon, Nov. 11
Mardi Gras	Mon, March 4	Thanksgiving	Thurs, Nov. 28
Mardi Gras	Tues, March 5	Thanksgiving	Friday, Nov. 29
Good Friday	Fri, April 19	Christmas Eve	Tues, Dec. 24
Memorial Day	Mon, May 27	Christmas Day	Wed, Dec. 25
Independence Day	Thurs, July 4	New Year's	Tues, Dec. 31 (Floating)

COMMITTEES:

FINANCE	ALL COUNCIL	*MAYOR PRO-TEM
PERSONNEL	ALL COUNCIL	*MAYOR PRO-TEM
SEWER	ALL COUNCIL	*MAYOR PRO-TEM
DRAINAGE	*LEBLANC	PARRISH
POLICE	*KELLEY	LEBLANC
STREETS/ROADS	*ACOSTA	KELLEY
BUILDINGS	*CAZES	ACOSTA
GRASS CUTTING	*PARRISH	CAZES

*Denotes Chairman

Sewer:

A discussion was held on getting a "work order" computer system. Following the discussion, a motion was made by Councilor Acosta; seconded by Councilor Cazes to enter into a five-year contract with eMaint Enterprises, LLC for a Computerized Maintenance Management System in the amount of \$19,295.00. The motion was adopted unanimously. Mr. Smith advised that the program should be on-line during the first quarter of 2019.

A motion was made by Councilor Acosta; seconded by Councilor Parrish to purchase three complete pump, tank and control packages for the Sewer Department, at a total cost of \$15,670.00 from Wholesale Pumps. The motion was adopted unanimously.

A motion was made by Councilor Acosta; seconded by Councilor Kelley to increase the fee for new Sewer Tank Installations to cover the actual cost incurred by the Town of Addis for the purchase of the equipment, parts and materials, not to include labor. The motion was adopted unanimously.

A motion was made by Councilor Acosta; seconded by Councilor Parrish to purchase a skid steer in the amount of \$5,409.00. The motion was adopted unanimously. Phil Smith advised that the primary use of the machine will be within the public works department.

Drainage: It was noted that the ditch on the south side of Eudora Drive is in need of clearing.

Buildings: None

Streets and Roads: None

ANY OTHER BUSINESS

Mayor Toups presented the Council with copies of the proposed 2019 Budgets.

ADJOURN

The meeting was adjourned at 7:20 p.m. on a motion by Councilor Parrish, 2nd by Councilor Cazes and adopted.

/s/ Jade V. Simpson

JADE V. SIMPSON, TOWN CLERK

/s/ David H. Toups

DAVID T. TOUPS, MAYOR