TOWN OF ADDIS MINUTES

May 1, 2019 – Regular Meeting

The regular meeting of the Mayor and Town Council for the Town of Addis was held at 6:00 p.m. on Wednesday, May 1, 2019 at the Addis Municipal Building located at 7818 Highway 1 South. The Pledge to the Flag was led by Officer Allen Connelly.

**ROLL CALL**

Present: Mayor David Toups; Councilors Acosta, Cazes, Kelley, and Parrish

Absent: Councilor LeBlanc

**MINUTES**

The minutes of the April 2, 2019 meeting were reviewed and approved on a motion made by Councilor Acosta; seconded by Councilor Kelley and adopted unanimously.

**ADDITIONS TO THE AGENDA**

There were no additions to the agenda.

**PUBLIC COMMENTS**

There were no public comments.

**CORRESPONDENCE**

Mayor Toups did not have any correspondence to share.

**LOUISIANA COMPLIANCE QUESTIONNAIRE**

A resolution to complete and authorize Mayor Toups to sign the Louisiana Compliance Questionnaire for the 2018 audit was offered by Councilor Cazes; seconded by Councilor Acosta and adopted unanimously.

**DOTD MAINTENANCE AGREEMENT**

Mayor Toups presented the 2019-2020 DOTD Maintenance Agreement and informed the Council that the maximum amount for which the Municipality may claim reimbursement is $6,860.00, which is the same as the current agreement. A motion approving Mayor Toups to sign the 2019-2020 Maintenance Agreement (including mowing and litter pick-up) between the Town of Addis and the State of Louisiana, Department of Transportation and Development was made by Councilor Kelley; seconded by Councilor Parrish and adopted.

**RACETRAC**

Mayor Toups advised that the RaceTrac has requested Liquor and Beer Permits. He also advised that all State and Parish permits as well as the Town Occupational License have been obtained by the company. A motion to approve the issuance of permits to RaceTrac for the sale of liquor and beer was made by Councilor Kelley; seconded by Councilor Cazes and adopted unanimously.

**REPORTS**

**Parish Council:** Parish Representative Kirk Allain advised that the new road from Sid Richardson to LA 448 has been completed and the Parish is asking for suggestions for a name for the new road. Mayor Toups asked anyone with an idea to let him know as soon as possible.

Mr. Allain noted that work is progressing on the new well and water lines in the Parish. Most of the Right-of-Way agreements have been obtained.

He also advised that Bill #578 which involves getting money to build the 415 overpass and other road improvements in the state, has passed the Appropriations Committee and is being sent to the full House.

**Police Report:** The police report for the month of April 2019 was provided by Chief Anderson and included 108 traffic citations; 39 misdemeanor arrests; 14felony arrests; and 4 vehicle crashes worked. The **Misdemeanor Arrests** included 1 dangerous animial,2 disturbances; 1 leash law: 4 warrants and 32 narcotics. The **Felony Arrests** included 14 narcotics.

**Sewer Report:**  The sewer report for the month of April 2019 was provided by Public Works Director, Phil Smith and included 81 Residential and Commercial equipment calls; 17 Lift Station equipment calls; 143 LA One Call tickets completed and 10 new construction tie-in inspections. Phil also provided an update on the various sewer projects taking place in Town. A copy of the report provided by Town Engineer, Mr. Oscar Boudreaux is attached and made part of these minutes.

**Planning & Zoning Commission:**

1. **Home Occupation Applications**
   1. **William Quirk** – Mr. William Quirk of Bacopa Services LLC, which is a janitorial service, requested a Home Occupation license. Mr. Quirk advised that all of his present business is done in East Baton Rouge, but he may expand to West Baton Rouge in the future. A motion was made by Councilor Kelley; seconded by Councilor Parrish to grant a Home Occupation license to Mr. William Quirk d/b/a Bacopa Services LLC, which is a janitorial service. The motion was adopted unanimously by those present.
   2. **Stephanie Paul –** Mrs. Stephanie Paul was recognized and requested a Home Occupation license for her home-based Bakery and Craft business which will be handled by Internet with deliveries by UPS. A motion was made by Councilor Kelley; seconded by Councilor Acosta to grant a Home Occupation license to Mrs. Stephanie Paul for her Bakery and Craft business to be conducted out of her home. The motion was adopted unanimously by those present.

**PUBLIC HEARING & ACTION ON INTRODUCED ORDINANCES**

None

**INTRODUCTION OF ORDINANCES**

A motion was made by Councilor Acosta; seconded by Councilor Kelley to introduce an ordinance which would amend the current Subdivision Ordinance. Councilor Acosta advised of several items which are to be amended and the motion was unanimously adopted.

**COMMITTEE REPORTS**

**Finance:**

1. Amotion to pay the bills found in order was made by Councilor Cazes; seconded by Councilor Acosta and adopted.
2. Mayor Toups informed the Council that the monthly “Budget to Actual Comparison Reports” were included in the meeting packet for review.

**Police:**

1. **Motorcycle Patrol:** Following a lengthy discussion, a motion was made by Councilor Acosta; seconded by Councilor Kelley to move forward with the purchase of a motorcycle and the addition to the Force for a Motorcycle officer and the equipment necessary to put this program into effect. The motion was adopted on the following roll call vote: Yeas: Cazes, Acosta, Parrish, Kelley. Nays: None Absent: LeBlanc Abstaining: None
2. **Drug Dog:** Chief Anderson advised that the Department is looking into getting a drug dog. Expenses of taking care of the dog will be covered by a Federal Government grant. This item will be taken up again at the June meeting.

**Personnel:** None

**Sewer:** Phil Smith presented the Mayor and Council with a list of items that he would like to purchase for the Sewer Department. He advised that the items were listed in order according to priority. After review and discussion, a motion was made by Councilor Acosta; seconded by Councilor Parrish to expend approximately $180,000.00 to purchase the items listed as Priority 1 needed for the Sewer Department. The motion was adopted unanimously.

**Drainage:** None

**Buildings:** None

**Streets and Roads:** None

**EXECUTIVE SESSION**

None

**ANY OTHER BUSINESS**

Mayor Toups advised that the District H meeting is scheduled for June 12th and will be held at the Addis Community Center.

**ADJOURN**

Meeting was adjourned at 6:51 p.m. on a motion made by Councilor Kelley; seconded by Councilor Acosta and adopted unanimously.

/s/ Jade V. Simpson /s/ David H. Toups

Town Clerk Mayor