TOWN OF ADDIS MINUTES

March 4, 2020 – Regular Meeting

The regular meeting of the Mayor and Town Council for the Town of Addis was called to order by Mayor Toups at 6:00 p.m. on Wednesday, March 4, 2020 at the Addis Municipal Center. The Pledge to the Flag was led by Mrs. Paige Fitzgerald.

**ROLL CALL**

Present: Mayor Toups; Councilors Wilson Cazes; Tate Acosta; Rusty Parrish, Rhonda Kelley.

Absent: Councilor Kevin LeBlanc.

**MINUTES**

The minutes of the February 5, 2020 meeting were approved on a motion by Councilor Kelley; seconded by Councilor Acosta and adopted unanimously by those present.

**ADDITIONS TO AGENDA**

There were no additions to the agenda.

**PUBLIC COMMENTS**

A concerned citizen addressed the Council regarding a Pit Bull which attacked and killed his pet dog. Mayor Toups advised that the case had gone to trial at the request of the attorney and it was determined that the pit bull’s owner had obtained a permit to keep the dog.

**OPEN CONTAINER PERMIT-PAIGE FITZGERALD**

A request for an Open Container Permit submitted by Mrs. Paige Fitzgerald for a gathering to be held at the Addis Civic Center and Park on May 2, 2020, was approved on a motion by Councilor Cazes, seconded by Councilor Parrish and adopted unanimously by those present.

**OPEN CONTAINER PERMIT – BERGERON FAMILY REUNION**

A motion was made by Councilor Cazes; seconded by Councilor Kelley to approve the request of Mayor Toups for an Open Container Permit for the Bergeron Family Reunion to be held on April 20th at the VFW Hall from 10 am to 11pm. The motion was adopted unanimously by those present.

**OPEN CONTAINER PERMIT-LIVE AT FIVE**

Th issuance of an Open Container Permit for the Live at Five performances to be held on April 17th with the “Ryan Foret” Band, May 1st with “After Eight” Band; and May 22nd with “AM-FM” Band (Chester McCoy) was approved on a motion by Councilor Kelley; seconded by Councilor Cazes and adopted unanimously by those present.

**OSCAR BOUDEAUX, E.E.S**

Mr. Boudreaux, Town Engineer reported the following:

LDEQ/SRF LOAN PROJECTS:

* **Addis Place Sewer Rehabilitation-EES Project No. 1332.** This project is complete and operational.
* **Acadian Crossing/Bernhardt Force Main – EES Project No. 1616.** This project is complete and operational.
* **Bernhardt Pump Station Upgrade – EES Project No. 1607.** This project is complete and operational.
* **YMCA Force Main – EES Project No. 1627.** After revising the drawings and providing them to the Contractor for pricing, we found out that placing the force main through Bernhardt Trailer park would be cost prohibited. The contractor wanted a change order over $335,000. Due to this large increase in costs, we reviewed our options. This last segment of pipe along River Road could be installed in a private servitude adjacent to the road right of way. We have an existing 10-foot private servitude for this section. So, we revised our drawings once again and they are now under review by the Corps of Engineers in New Orleans. We anticipate this permit approval process to take about six months. Meanwhile, we will complete all other portions of our project which is not under the Corps jurisdiction.

TOWN FUNDED PROJECTS:

* Sugar Mill Parkway Upgrade – EES Project
* The consulting engineer has been working on different issues.

**MONTHLY REPORTS**

**Parish Council**: Mr. Chris Kershaw, filling in for Mr. Kirk Allain, addressed the Council on the following: He thanked Officer Chris Graves for reading to the students at Brusly Elementary School during Dr. Seuss Week. He advised that the students seem to enjoy those who show up to read in uniform, like police and firemen. He then read a portion of the “State of the Parish” letter written by Parish President Berthelot. Mr. Kershaw then brought those present up to date on the new water line which is presently being constructed in the Parish.

**Police Report:**  Officer Chris Graves gave the monthly police report for February 2020, which included 277 traffic citations issued; four misdemeanor arrests; one felony arrest; and five vehicle crashes. The misdemeanor arrests were one theft and three disturbance related; and the felony arrest was one theft.

**Sewer Report:** The monthly Sewer report, given by Mr. Phil Smith , included 35 residential and commercial equipment calls and 27 lift station equipment calls. There were 99 LA One Call tickets completed and 9 new construction tie-in inspections. He further advised: A lightning strike at East Nic Pump Station caused failure of both pumps, four floats, and multiple components. Had spare parts for all and repaired station. The motor to the gearbox connection failed on Aerator 4 at the plant. This was a reused gearbox from the 1998 project. The vendor will be looking at this the week of March 2. A lightning strike at the plant also killed 3 run hour meters. We had replacements on shelf and an electrician replaced them. The Addis Lane pump failed. We replaced the rotating assembly with a spare and got it back on line. The prime air compressor failed on the Godwin 6” portable pump. This was a warranty repair as the issue was due to a factory defect in the crankcase housing. The sewer at the Town Hall backed up on the north end of the building due to trunk line blockage. The blockage was cleared and the floors mopped and disinfected where the water had backed up

**Public Works:** Phil Smith reported the following: Culverts were installed on Molaison Street, backfilled and compacted with 610 limestone until permanent road repairs are done. Multiple damaged street signs throughout the town were replaced. Reflective markers were installed along sewer manholes in right of way down Addis Lane for grass cutting. A damaged culvert under a limestone driveway on Ed LeJeune Street was replaced. Routine grass cutting and ditch maintenance took place. The crew has been working on pot holes in Sugar Mill and he anticipates having to use 4-6 tons of cold mix. The intersections of Union and Clarkland along with Union and Stonewall are an ongoing challenge.

**Planning & Zoning Commission:**

1. **Application for a Home Occupation**: Timon Roels approached the Council to obtain a Home Occupation to pursue an Industrial Design business from home. This will involve designing and mailing custom signs and metal/wood parts. Mayor Toups that Mr. Roels had gotten approval of Home Occupation from the Planning & Zoning Commission. Following a discussion, a motion was made by Councilor Acosta; seconded by Councilor Kelley to approve the request of Mr. Timon Roels to operate an Industrial Design business as a Home Occupation. The motion was adopted unanimously by those present.
2. **Variance Request – Mrs. Karen Younger:** Mrs. Younger is asking for a variance on the construction of a road in the Younger Minor Subdivision. Her request has been approved by the Planning & Zoning Commission. A motion was made by Councilor Acosta; seconded by Councilor Parrish to approve the variance request by Mrs. Karen Younger to have a 15’ road in the Younger Minor Subdivision. The motion was adopted unanimously by those present.

**PUBLIC HEARING AND ACTION ON INTRODUCED ORDINANCES**

Attorney Larpenteur read the following ordaining clause of Ordinance 2020-2, “AN ORDINANCE AMENDING AND SUPPLEMENTING THE ADDIS CODE OF ORDINANCES, PARTICULARLY***, CHAPTER 24 SOLID WASTE, ARTICLE II COLLECTION AND DISPOSAL by amending § 24-19 DEFINITIONS to include a definition of Prohibited Discharge and by adding § 24-23 PROHIBITED DISCHARGES***  to provide THAT IT SHALL BE UNLAWFUL TO DEPOSIT, THROW OR SWEEP ANY PROHIBITED DISCHARGES UPON any street, avenue, alley, parking, sidewalk or in any ditch or watercourse, or upon the premises of another, or upon any public ground in the TOWN OF ADDIS”. Mayor Toups opened a Public Hearing on the Ordinance to give those present the opportunity to express their views. Hearing no comments, Mayor Toups closed the Public Hearing and turned the Ordinance over to the Council for their discussion and action. Following a discussion on Ordinance #2020-2, a motion to adopt said Ordinance was made by Councilor Acosta; seconded by Councilor Cazes and adopted on the following roll call vote: Yeas: Parrish; Kelley; Cazes; Acosta; Nays: None Absent: LeBlanc Abstaining: None

**INTRODUCTION OF ORDINANCES**

None

**COMMITTEE REPORTS**

**Finance:** A motion to pay bills found in order was made by Councilor Acosta; seconded by Councilor Kelley and adopted unanimously by those present. There were no questions on the budget comparison report.

**Police:** None

**Personnel:** None

**Sewer:** A discussion was held on the project presently underway on the River Road. A change order will be made concerning the change being done under this project. More will be discussed at the April meeting.

**Drainage:** Councilor Parrish advised that some changes made in his neighborhood has caused water to back up into his yard. This problem will be looked into to help drainage in this area.

**Buildings:** Close of the sale on the property located on Main Street across from the Maintenance barn is set up for next Tuesday. The Mayor was given authority to pursue a survey of property located at 4032 Main Street, owned by Mrs. Bouvay who expressed an interest in selling the property.

**Streets and Roads:** Payment of an invoice from RAD-TON in the amount of $4,302.61 covering a change order on the Sugar Mill Turn Lane extension was ratified on a motion by Councilor Parrish; seconded by Councilor Kelley and adopted, with Councilor Acosta abstaining. Councilor Acosta advised that Material Resources has made a survey of the streets in Town to ascertain what condition they were in and what work needs to be done to ratify the damages. Councilor Acosta also talked about a “Road Scanner” that can be put in town vehicles to survey the streets showing their condition. Other information can be programmed to show details of sewer calls, etc. More information will be obtained on this scanner. The company has partnered with Goggle Maps which can be used to survey all the streets in Town to ascertain what needs to be done. Use of this will require the installation of a camera/cameras in the vehicles used.

**EXECUTVE SESSION**

None

**ADJOURN**

The meeting was adjourned on a motion by Councilor Kelley, seconded by Councilor Acosta and adopted.

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JADE V. SIMPSON, TOWN CLERK DAVID H. TOUPS, MAYOR