TOWN OF ADDIS MINUTES

June 7, 2017 – Regular Meeting

The regular meeting of the Mayor and Town Council for the Town of Addis was held at 6:00 p.m. on Wednesday, June 7, 2017 at the Addis Municipal Building located at 7818 Highway 1 South. The Pledge to the Flag was led by Pastor Tom Sheppard.

**ROLL CALL**

Present: Mayor David Toups; Councilors Acosta, Cazes, Kelley, LeBlanc, Parrish

Absent: None

**MINUTES**

The minutes of the May 3, 2017 meeting were reviewed and approved on a motion made by Councilor Kelley; seconded by Councilor LeBlanc and adopted.

**ADDITIONS TO THE AGENDA**

There were no additions to the agenda

**PUBLIC COMMENTS**

There were no public comments.

**CORRESPONDENCE**

Mayor Toups did not have any correspondence to share.

**UPDATE ON TOWN PROJECTS – OSCAR BOURDREAUX**

**LDEQ/SRF LOAN** – Mr. Boudreaux reported that all of the loan documents have been completed and submitted by Foley & Judell to LDEQ/Bond Commission for the $3,000,000 Sewer Bond Issue. The loan closing is set for June 14 at the LDEQ office. Typically, the bonds are delivered at 9 AM; however, an invitation to the Mayor, Town Attorney, and Council will be extended for a meeting date and time for the loan closing. He stated that the first check for the Town will be $62,998 which will consist mostly of attorney fees.

**ADDIS PLACE SEWER REHABILITATION – EES PROJECT NO. 1332** – Mr. Boudreaux went on to inform everyone that plans and specifications for the Addis Place Sewer Rehabilitation project have been complete since April of 2016. They were submitted to LDHH on April 27, 2016 for review and approval, but have not received any approval yet. He stated that a verbal inquiry was made with the District Engineer and they are looking into why these plans have not been approved. The plans and specifications were sent to LDEQ on August 15, 2016 and we received the approval letter on May 16, 2017. With a project of this nature, we are ready to move forward with the bids once the loan finances are in place. He reported that the levee district is aware of this project and has approved everything.

**ACADIAN CROSSING/BERNHARDT FORCE MAIN – EES PROJECT NO. 1626** – Mr. Boudreaux reported that the field survey is 100% complete with our plans about 75% complete. In approximately sixty days we anticipate the plans and specifications to be ready for submittal to LDHH and LDEQ.

**BERNHARDT PUMP STATION UPGRADE – EES PROJECT NO. 1607** – Mr. Boudreaux stated that the field survey and plans are near completion. Our final review will be complete in approximately two weeks at which time we will submit the plans and specifications to LDHH and LDEQ.

**YMCA FORCE MAIN – EES PROJECT NO. 1627** – Mr. Boudreaux informed the Mayor and Town Council that the field survey for this project has been completed and the drawings are approximately 50% complete at this time. We expect to complete this work in another three months.

**EFFLUENT PUMP STATION – EES PROJECT NO. 1502** - Currently the high river stages have halted the project. We are awaiting the drop in the river to begin work. We anticipate the river to drop by the end of June and work to begin at that time. We anticipate finishing the project at the end of July.

**ANNUAL ROAD UPGRADES** – Mr. Boudreaux stated that a letter was sent to the Mayor, asking the Town to postpone the bids on Acadian Crossing I Subdivision to allow them to review the geotechnical report and discuss alternatives to the reconstruction of this roadway. It is still their desire to present the Town with a plan for the reconstruction of this roadwork for this year in the next several months once we study the report and discuss the alternatives.

**CHURCH OF ADDIS’ SPECIAL EXCEPTION REQUEST**

The Mayor informed everyone that the Church of Addis would like to build Sunday school rooms off the back of the existing building. They would like to be able to lease them out for a school. He said currently the area is zoned R-80, so they are requesting a Special Exception. Pastor Sheppard stated that they do have future plans to build a school on the 30 acres of land across the highway from the current location of the church. He said that they need to add educational space at the church anyway because of the growth, but their idea was to let the school utilize the space until the school is built. He stated that they do have the letter from the Fire Marshall. Mr. Lamar Thomas stated that the project needs to be completed by August 1, 2017. He stated that there plan is to add (3) three 30x60 buildings with three classrooms each in two buildings. He went on to say that the third building will be offices. Just trying to get everything started here and then eventually they move it to the new location across the highway. A motion to approve the Church of Addis’ special exception request was made by Councilor Parrish; seconded by Councilor Acosta and adopted. Councilor LeBlanc requested that the Church of Addis provide a copy of the Final Plat Plan so that it can be filed.

**REDFLEX TRAFFIC SOLUTIONS PRESENTATION**

Upon the request of Chief of Police Ricky Anderson and Assistant Chief David Jones, Redflex Traffic Solutions performed a traffic study on River Road as well as at the traffic signals located at Bird Heights and Sugar Mill on Highway 1. Mayor Toups informed everyone that a representative from Redflex was at the Council meeting to report the findings of the traffic study. After the report was given, comments and questions from the Public and the Council were discussed and addressed, but action on the proposed project was not taken at that time.

**SURPLUS POLICE VEHICLE – OPEN & REVIEW BIDS RECEIVED**

Mayor Toups stated that the vehicles were declared surplus at the Town Council meeting held on April 5th and a Bid Notice was published in the Westside Journal for three consecutive weeks (5/18,5/25,6/1). After hearing that no bids were submitted, a motion authorizing Chief Ricky Anderson to find the highest bid for the police vehicle at one of the local auto salvage yards was made by Councilor Acosta; seconded by Councilor Cazes and adopted.

**WEST SIDE JOURNAL “OFFICIAL JOURNAL” ANNUAL BID**

After brief discussion, a motion to accept the terms set out in the May 3, 2017 letter from George Jenne, Publisher of the West Side Journal, a copy which is attached to and made a part of these minutes, and name The West Side Journal as the official journal for the Town of Addis for the period of July 1, 2017 to June 30, 2018 was made by Councilor Cazes, seconded by Councilor Parrish and adopted.

**FIRST STREET TRANSFER RESOLUTION**

The following resolution was offered by Councilor Acosta; seconded by Councilor Kelley and adopted: A resolution authorizing the Honorable David H. Toups, Mayor, Town of Addis on behalf of the Town of Addis to enter into an intergovernmental service agreement with the parish of West Baton Rouge regarding the overlay of First Street and the transfer of First Street to the responsibility and maintenance program for the Town of Addis. A complete copy of the resolution is attached to and made a part of these minutes.

**RESOLUTION AUTHORIZING MAYOR TO NEGOTIATE AND EXECUTE CONSTRUCTION OF ROAD IN SUGAR MILL**

After brief discussion, a motion authorizing the Mayor of the Town of Addis, David H. Toups to negotiate and execute construction of the road in front of the YMCA was made by Councilor Acosta; seconded by Parrish and adopted.

**HURRICANE PREPARATIONS**

Mayor Toups stated that he would like to prepare ahead of time and have a plan in place for hurricane season with regards to the Town’s sewer system. He went on to say that he has been working with the Town’s Engineer, Mr. Oscar Boudreaux on a bid package to be sent out in hopes to get some competitive bidding for items such as generators for all of the major lift stations and as well as manpower in case of such event. A motion authorizing the Mayor of the Town of Addis, David H. Toups to send out bid packages to obtain bids for generators and manpower was made by Councilor Acosta; seconded by LeBlanc and adopted.

**REPORTS**

**Parish Council:** Parish Councilman was unable to attend the meeting. Mayor Toups stated that he did not have anything new to report.

**Police Report:** The police report for the month of May was provided by Lieutenant Jason Langlois and included 229 traffic citations; 11 misdemeanor arrests; 0 felony arrests; and 7 vehicle crashes worked. The **Misdemeanor Arrests** included 1 disturbance, 7 warrants, 1 aggravated assault, 1 remaining after being forbidden and 1 dog at large (issued summons).

**Sewer Report:** The sewer report for the month of May was read by Mayor Toups and included 65 equipment failures, 46 jammed pumps, 1 leak, no tank installations, 1 tank relocation, 1 electrical relocation, 59 scada calls, replaced 4 grinding pumps.

**Planning & Zoning Commission:**

1. **ALL STAR LAND, LLC. – Subdivision of Property –** Mr. Blanchard with Evans-Graves Engineers, Inc. discussed the proposed subdivision of property. He informed the Town Council that it is the 15th filing for Sugar Mill Plantation Subdivision. The property is zoned R-80 and they have the project broken down into 2 phases. After further explanation of the request, Mayor David Toups opened a public hearing. After hearing no comments from the public, Mayor Toups closed the hearing. After much review and discussion by the Town Council, a motion to approve the request for Subdivision of Property for the 15th filing of Sugar Mill Plantation Subdivision was made by Councilor Acosta; seconded by Councilor Parrish and adopted.

**PUBLIC HEARING AND ACTION ON INTRODUCED ORDINANCES**

None

**INTRODUCTION OF ORDINANCES**

A motion to introduce an ordinance to update the Town of Addis Subdivision Codes was made by Councilor Acosta; seconded by Councilor Cazes and adopted.

**COMMITTEE REPORTS**

**Finance:** Amotion to pay the bills found in order was made by Councilor Parrish; seconded by Councilor LeBlanc and adopted. A motion to approve the purchase of shirts for the Mayor and Town Council for the LMA Conference was made by Councilor Kelley; seconded by Councilor LeBlanc and adopted.

**Police:** No report was provided.

**Personnel:**

**Sewer:** No report was provided.

**Drainage:**

**Buildings:**

**Streets and Roads:**

**EXECUTIVE SESSIONS**

**ANY OTHER BUSINESS**

No other business was discussed.

**ADJOURN**

Meeting was adjourned at 8:45 p.m. on a motion made by Councilor Acosta; seconded by Councilor LeBlanc and adopted.

/s/\_Jade V. Simpson\_\_ /s/ \_David Toups\_\_\_

Town Clerk Mayor