TOWN OF ADDIS MINUTES

July 5, 2017 – Regular Meeting

The regular meeting of the Mayor and Town Council for the Town of Addis was held at 6:00 p.m. on Wednesday, July 5, 2017 at the Addis Municipal Building located at 7818 Highway 1 South. The Pledge to the Flag was led by Mrs. Kathleen Beard.

**ROLL CALL**

Present: Mayor David Toups; Councilors Acosta, Cazes, Kelley, LeBlanc, Parrish

Absent: None

**MINUTES**

The minutes of the June 7, 2017 meeting were reviewed and approved on a motion made by Councilor Cazes; seconded by Councilor Kelley and adopted.

**ADDITIONS TO THE AGENDA**

Councilor Cazes requested that the Council discuss the addition of American Flags along the highway for special holidays. Chief Ricky Anderson requested that Redflex Traffic Solutions be added to the agenda. Additions to the agenda were approved on a motion made by Councilor Acosta; seconded by Councilor Kelley and adopted.

**PUBLIC COMMENTS**

There were no public comments.

**CORRESPONDENCE**

Mayor Toups did not have any correspondence to share.

**OPEN CONTAINER PERMIT – ST. JOHN SCHOOL ALUMNI SOFTBALL TOURNAMENT – AUGUST 4-6, 2017**

The application was reviewed and approved on a motion made by Councilor Kelley; seconded by Councilor LeBlanc and adopted.

**OPEN CONTAINER PERMIT – BRUSLY HIGH SCHOOL ALUMNI SOFTBALL TOURNAMENT – JULY 21-23, 2017**

Application was reviewed and approved on a motion made by Councilor Cazes; seconded by Councilor LeBlanc and adopted.

**2016 AUDIT**

Ms. Kathleen Beard attended the meeting to give a report on the findings of the 2016 Audit. She stated that the report provided is a DRAFT because it has not been reviewed and approved by the Legislative Auditor. She stated that she doesn’t anticipate any changes, but if there are any, they will be reflected in the final copy. Ms. Beard reported that she issued an unmodified opinion, commonly known as a clean opinion on the financial statements. In her opinion based on the audit she performed, the financial statements are fairly stated in accordance with generally accepted accounting principles. She went on to say that the report on internal controls and compliance material showed no Material Weaknesses, no Significant Deficiencies and no Noncompliance Material to the Financial Statements. She reported that a Federal Audit was not required because the Federal awards granted were below the $750,000 thresh hold required by the Uniform Guidance.

**STORM DRAIN EVALUATION SERVICES – PROPOSED FEES – PETER MESSINA ROAD**

The Council reviewed and discussed the proposal submitted by Compliance Envirosystems for the cleaning and CCTV inspection of (3) 36" diameter storm drain pipes that run under the railroad track from Peter Messina Road to Ed Lejeune Street. The purpose of the project is to locate and identify any defects within the pipes that may possibly be causing a drainage issue in Sugar Hollow Subdivision. A motion authorizing the Mayor, David Toups to enter into a contract with Compliance Envirosystems was made by Councilor Parrish; seconded by Councilor LeBlanc and adopted.

**REDFLEX TRAFFIC SOLUTIONS PRESENTATION**

Chief Ricky Anderson stated that Redflex Traffic Solutions was a project that he has been looking at closely and made a recommendation that the project be considered for the Town of Addis. Redflex representative, Mr. Charlie Buckles reported on the findings of the traffic study that was performed in the Town and addressed many questions from the Council. A motion to introduce an ordinance for photo traffic enforcement in the Town of Addis was made by Councilor Acosta and seconded by Councilor LeBlanc. The motion failed to be adopted due to the following votes: YEAS: Acosta, LeBlanc; NAYS: Cazes, Kelley, Parrish; ABSTAINING: None; ABSENT: None

**REPORTS**

**Parish Council:** Parish Councilman, Kirk Allain reported that when the Parish does the overlay on First Street in Addis they will also be adding a 6 foot walking lane down the entire street at the expense of the Parish. The Mayor thanked Mr. Allain for his help in getting that approved. He reported that all land/property issues have been cleared with regards to the road project connecting Sid Richardson and Choctaw Road. He stated that bids will be going out for the Railroad Crossing.

**Police Report:** The police report for the month of June was provided by Chief Ricky Anderson and included 283 citations; 15 misdemeanor arrests; 3 felony arrests; and 12 vehicle crashes worked. The **Misdemeanor Arrests** included 1 Identity Theft, 2 Simple Battery, 3 Disturbances, 7 Warrants and 2 Traffic. The **Felony Arrests** included 2 Narcotics and 1 Forgery.

**Sewer Report:** Mayor Toups stated that we did not receive a sewer report for the month of June prior to the meeting.

**Planning & Zoning Commission:** Mayor Toups reported that the Planning & Zoning Commission’s regular monthly meeting was not called to order on June 20, 2017 due to a lack of quorum and it was decided that all items on the agenda be sent directly to the Town Council for review.

1. **Home Occupation – Kristin Bladen –** Applicant did not attend the meeting. Agenda item was sent back to the Planning & Zoning Commission for review.
2. **Home Occupation – Jeremy Mouch –** Applicant did not attend the meeting. Agenda item was sent back to the Planning & Zoning Commission for review.
3. **BEARING POINT PROPERTIES – Subdivision of Property –** Mr. Geoff Wilson with Sigma Consulting Group was recognized and spoke on the Subdivision of Property request. He stated that they are requesting to divide Track 3 into 4 separate tracks 3-A, 3-B, 3-C and 3-D, the same manner in which the rezoning was previously granted. After Mr. Wilson informed the Council of the request, Mayor Toups opened a Public Hearing. After hearing no questions or comments, the Public Hearing was closed and turned over to the Council for review. After further discussion, a motion to approve the request for Subdivision of Property was made by Councilor Acosta; seconded by Councilor Cazes and adopted.

**AMERICAN FLAGS**

Mayor Toups informed the Council that he already looked into the project and thinks it’s something that the Town should consider. He said if you want to add the flags to the light poles it would require equipment such as a bucket truck and may get costly. An alternative option would be to add flagpoles in the median and that would require review and approval from DOTD. He suggested that the Council research it further and get back to him with any ideas and/or suggestions.

**PUBLIC HEARING AND ACTION ON INTRODUCED ORDINANCE 2017-4**

Mayor Toups stated that at the previous Town Council meeting, a motion was made to introduce an ordinance amending the Town of Addis Subdivision Codes. Councilor Acosta provided a brief summary of Ordinance 2017-4. After the reading of the ordaining clause by Mr. Larpenteur, Mayor Toups opened a Public Hearing. After hearing no questions or comments, Mayor Toups closed the Public Hearing and turned it over to the Council for review. A motion was made by Councilor LeBlanc; seconded by Councilor Kelley to approve Ordinance 2017-4 as written, “AN ORDINANCE AMENDING AND SUPPLEMENTING THE ADDIS CODE OF ORDINANCES, PARTICULARLY, APPENDIX B SUBDIVISIONS, SECTION 11 BY ADDING SECTION 11 - IMPROVEMENTS, PARAGRAPH (G) TO PROVIDE FOR ADDITIONAL IMPROVEMENT REQUIREMENTS OF SUBDIVISIONS PARTICULARLY FOR EARTHWORK, SEWER, SEWER LIFT STATIONS, IN-FIELD COATING, TESTING, STORM DRAINAGE , WATER AND GAS STREET CROSSINGS, LIME TREATMENT, CURB AND GUTTER REQUIREMENTS, SOIL CEMENT TREATMENT, ASPHALT PAVING, CONCRETE PAVING, CONCRETE SIDEWALKS, STREET LIGHTING AND GENERAL CONSTRUCTION REQUIREMENTS”. The motion was adopted on the following roll call vote: YEAS: Acosta, Cazes, Kelley, LeBlanc, Parrish; NAYS: None; ABSENT: None; ABSTAINING: None.

**INTRODUCTION OF ORDINANCES**

None

**COMMITTEE REPORTS**

**Finance:** Amotion to pay the bills found in order was made by Councilor Cazes; seconded by Councilor Kelley and adopted.

**Police:** No report was provided.

**Personnel:** No report was provided.

**Sewer:** No report was provided.

**Drainage:** No report was provided.

**Buildings:** Mayor Toups reported that the roof repairs have been delayed due to the weather and rain events. He also reported that a new thermostat was installed at the museum and a dehumidifier has been purchased for the building as well. Mayor Toups went on to say that he received a cost proposal for the purchase of additional Christmas lights for the Railroad Park and Museum. After review and discussion, a motion to approve the purchase of additional Christmas lights and an Animated Santa Express at an estimated cost of $10,887 was made by Councilor Acosta; seconded by Councilor Parrish and approved.

**Streets and Roads:** Councilor Acosta stated that they received the recommendation from GeoTech Lab on how to proceed with the Acadian Crossing Road Project and hopefully the project can go out for bid again at the end of the month.

**EXECUTIVE SESSIONS**

An Executive Session was not held.

**ANY OTHER BUSINESS**

Councilor Parrish stated that the sewer issue at the trailer park on river road needs to be addressed.

**ADJOURN**

Meeting was adjourned at 8:01 p.m. on a motion made by Councilor Parrish; seconded by Councilor Acosta and adopted.

 /s/\_Jade V. Simpson\_\_ /s/ \_David Toups\_\_\_

 Town Clerk Mayor