TOWN OF ADDIS MINUTES

REGULAR MEETING – FEBRUARY 5, 2020

The regular meeting of the Mayor and Town Council for the Town of Addis was called to order by Mayor Toups at 6:00 P.M. on Wednesday, February 5, 2020 at the Addis Municipal Center. The Pledge was recited and led by Mrs. Amanda Benoit.

**ROLL CALL**

Present: Mayor Toups; Councilors Tate Acosta; Kevin LeBlanc; Russell Parrish; Rhonda Kelley.

Absent: Councilor Wilson Cazes

**MINUTES**

The minutes of the January 8, 2020 meeting were approved on a motion by Councilor Kelley; seconded by Councilor Acosta and adopted unanimously.

**ADDITIONS TO AGENDA**

At the request of Mayor Toups, a motion was made by Councilor LeBlanc; seconded by Councilor Parrish to add Mrs. Karen Younger to the Agenda. The motion was adopted unanimously.

**PUBLIC COMMENTS**

Mayor Toups congratulated Parish Representative Kirk Allain on his appointment as Chairperson of the Parish Council. Councilor Rhonda Kelley congratulated Mayor Toups on being named Elected Official of the Year for West Baton Rouge Parish Chamber of Commerce. Mayor Toups thanked everyone and advised that the honor belongs to all elected officials of the Parish as they all work together to make the towns and parish better.

**CORRESPONDENCE**

None

**OPEN EARLY REQUEST- CHUCK’S FISHBOWL**

A request by the owners of Chuck’s Fishbowl, LLC to open at 9:00 a.m. on Sunday, February 16, 2020 for the Addis Mardi Gras parade, was approved on a motion by Councilor Kelley; seconded by Councilor LeBlanc and adopted unanimously. Mayor Toups advised that the parade is set to start at 1:00 p.m. on Sunday, February 16, 2020 and the dance will be held the night before.

**OSCAR BOUDREAUX-SEWER PROJECT REPORTS**

Mr. Boudreaux reported the following:

**LDEQ/SRF LOAN PROJECTS:**

* **Addis Place Sewer Rehabilitation – EES Project No. 1332.** This project is complete and operational.
* **Acadian Crossing/ Bernhardt Force Main – EES Project No. 1626.** This project is complete and operational. A motion was made by Councilor Acosta; seconded by Councilor Parrish to approve the Final Acceptance on the Acadian Crossing/Bernhardt Force Main Project. The motion was adopted unanimously.
* **Bernhardt Pump Station Upgrade-EES Project No. 1627.** This project is complete and operational.
* **YMCA Force Main – EES Project No. 1627** The permit has been received to close the drill hole that the contractor opened on River Road where the 12- Inch HDPE pipe is abandoned. Information on the revised route of the 12-inch force main has been submitted to Ardaman & Associates. Due to the numerous water line breaks of the Town’s customers, we recommend that the 12-inch force main be constructed parallel to the existing 8-inch force main from Bernhardt Pump Station. We are working with the CORP and CPRA to obtain a letter of no objection from the levee district. It is our intentions to obtain this permit and install the force main before the spring rise in the river.

**TOWN FUNDED PROJECTS:**

* **Sugarmill Parkway Upgrade – EES Project No. 1808** This project is complete and operational.
* **Drainage** – The consulting engineer has been working on different issues.

**MONTHLY REPORTS**

**Parish Council:** Mr. Kirk Allain advised the following:

* The Parish is ready to go out for bids on Phase II of the new water line running from Port Allen to Addis.
* Construction is due to begin in November 2020 on the new southbound lane of the Intracoastal bridge. Work on the overlay of La 1 should begin around April 2020.
* A lengthy discussion was held on the work proposed for a new road from 415 to LA 1.
* Plans are also being made to overlay Rosedale Road.

**Police Department:** Chief Anderson advised that in January 2020, 407 traffic citations were issued. There were two misdemeanor arrests, two felony arrests and three vehicle crashes. The misdemeanor arrests were one Narcotic and one Disturbance related. The felony arrest was on Narcotics. Chief Anderson further advised that the Department is in the process of getting another Police Dog, but it will probably not be until April.

**Sewer Report:** The Sewer Report given by Mr. Phil Smith, included 44 residential and commercial equipment calls, 14 lift station equipment calls. He also reported the following:

* Both rotating assemblies at Plantation Ridge have been replaced. Also pulled suction check pipe spool and brought to the machine shop to be refaced. The pump station is now working great.
* There was an Entergy power disruption twice. The first one impacted the Messina pump station which required getting an emergency bypass pump on rent. It also impacted the Sewer Plant which ran on emergency power until repairs were made. The second outage only impacted the Sewer Plant and the standby generator worked as designed.
* The new 6”diesel bypass pump, hoses, and telemetry were received. A training class was held for employees on February 5th.
* Tullier Services was called on to repair a sewer line on Little Hope that had a fiber bore through it. The bore was at 6’7” depth, 3’&” deeper than allowed. AT&T representative has all the information and came on sight to take photos. They are talking to the responsible contractor.

**Public Works Report:** Mr. Phil Smith reported the following:

* Three bids were received for the purchase of a new slope mower which were all under the state contract. Following their receipt, a new slope mower was ordered, under state contract, from Sunshine Quality Equipment.
* Two tons of cold mix was laid throughout the town.
* A skid steer with pick broom was used to clean the South side of Sugar Mill. The North side will be cleaned the week of February 10th.
* The Susan Jean ditch was cleaned from the Service Road to Berthelot residence.
* A discussion was held on the condition of the tables and chairs in the Civic Center. Several tables and chairs may need to be purchased in the near future.
* We had the Overhead Door Company repair the door motor and reset limits at the large bay door by the Civic Center.
* Molaison Street had a 12” concrete culvert failure under the road, creating a sinkhole. The bad jars were dug up and replaced with temporary pipe. Compacted crushed road aggregate was placed on top. Permanent pipe will be installed on February 7th and compacted with limestone.
* In other business, a discussion was held on the condition of the table and chairs being used in the Civic. Quotes will be received and an order placed for some additional chairs and table.

**Planning & Zoning Commission:**

* **Application for Home Occupation** - Mallory Carpenteur approached the Council to obtain a Home Occupation License for a Home Occupation which supports a non-profit organization by selling baked goods that she prepares at her home. Baked goods are delivered to customers. The non-profit organization is named C & E Foundation. The Business name is Baking A Difference. The foundation benefits disabled Veterans and elderly persons. A motion to recommend the approval of Mrs. Carpenteur’ s Home Occupation was made by Councilor Kelley; seconded by Councilor LeBlanc and adopted unanimously.
* **Application for Home Occupation** - Amanda Benoit – Mrs. Benoit approached the Council with a request to have a Home Occupation doing embroidery, A motion to approve the Home Occupation for Mrs. Benoit was made by Councilor Acosta; seconded by Councilor LeBlanc. The motion was adopted unanimously.

**KAREN YOUNGER**

Mayor Toups introduced Mrs. Karen Younger who advised that they are ready to complete the roads in the subdivision of the Younger property which started last year. Following a lengthy discussion on the work to be done and the process the Town has established for the subdivision and/or revisions in subdivisions, including variances, which Mrs. Younger is asking for, she was advised that this request would have to go through the Planning & Zoning Commission first.

**PUBLIC HEARING & ACTION ON INTRODUCED ORDINANCES**

Attorney Larpenteur read the ordaining clause of Ordinance #2020-01 which increases the salary of Mayor Toups and Police Chief Anderson by 4% for 2020. Mayor Toups opened a Public Hearing on the Ordinance to give those present the opportunity to express their views on the proposed Ordinance. Hearing no comments, Mayor Toups closed the Public Hearing and turned the Ordinance over to the Council for their discussion and action, if any. Following a discussion, a motion was made by Councilor Kelley; seconded by Councilor Acosta to approve Ordinance #2020-01, granting Mayor Toups and Police Chief Anderson a 4% raise in salary, effective January 1, 2020 and was adopted on the following roll call vote: **Yeas:** Parrish, Kelley, Acosta, LeBlanc; **Nays:** None; **Absent:** Cazes **Abstaining:** None

**INTRODUCTION OF ORDINANCES**

Councilor Acosta introduced Ordinance #2020-2 to make it illegal for people to blow grass clippings, leaves, etc. onto a road or street within the Town to protect the safety of those driving motorcycles. The motion was seconded by Councilor LeBlanc and adopted unanimously.

**COMMITTEE REPORTS**

**Finance:**

* A motion to pay bills found in order was made by Councilor Kelley; seconded by Councilor LeBlanc and adopted.
* There were no questions on the budget comparison report.

**Police:** Chief Anderson advised that he would like to meet with his Committee soon.

**Personnel:** None

**Sewer:** None

**Drainage:** None

**Buildings:** Mayor Toups advised that the sale for the property located on the corner of Main Street and First Street has been completed.

**Streets and Roads:** Councilor Acosta advised that the survey of the roads in Town has been completed and the

Committee is ready to meet to determine which roads will need to be resurfaced or have repairs, etc. done. This meeting will be set in the near future.

**EXECUTIVE SESSION**

None

**ANY OTHER BUSINESS**

None

**ADJOURN**

The meeting was adjourned on a motion by Councilor Kelley; seconded by Councilor Acosta and adopted unanimously.

/s/ Jade V. Simpson\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ /s/ David H. Toups\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Jade V. Simpson, Town Clerk David H. Toups, Mayor