**TOWN OF ADDIS MINUTES**

**REGULAR MEETING – DECEMBER 4, 2019**

The regular meeting of the Mayor and Town Council for the Town of Addis was called to order by Mayor Toups at 6:00 p.m. on Wednesday, December 4, 2019 at the Addis Municipal Center. The Pledge to the Flag was led by Wilson Cazes.

**ROLL CALL**

Present: Mayor Toups; Councilors Hook Cazes; Tate Acosta; Kevin LeBlanc; Rusty Parrish; Rhonda Kelley.

Absent: None

**MINUTES**

The minutes of the regular meeting of November 6, 2019 were approved on a motion by Councilor Kelley, 2nd by Councilor Acosta and adopted.

**ADDITIONS TO AGENDA**

None

**PUBLIC COMMENTS**

Chief Anderson introduced the Council to Mr. Chandler Badeaux.

**CORRESPONDENCE**

Mayor Toups advised that he was notified by Cox Communications that Cox was going up on all monthly bills soon. They will soon be negotiating with all TV stations and will have new rates.

**OSCAR BOUDREAUX ENVIRONMENTAL ENGINEERING SERVICES (EES)**

Mr. Boudreaux reported that all projects have been bid and are in the construction phase. Currently there are a few remaining contingencies. If funds remain, several items of work at the plant are needed.

**LDEQ/SRF LOAN PROJECTS:**

* **Addis Place Sewer Rehabilitation – EES Project No. 1332**. This project is complete and operational.
* **Acadian Crossing/Bernhardt Force Main – EES Project No. 1626.** This project is complete and operational.
* **Bernhardt Pump Station Upgrade – EES Project No. 1607**. This project is complete and operational.
* **YMCA Force Main – EES Project No. 1627.** This project is about 50% installed. We have an issue with the remaining 2,300 feet on River Road, which we are working on now. We anticipate the project to be completed in January 2020.

**TOWN FUNDED PROJECTS:**

* **Sugar Mill Parkway Upgrade – EES Project No. 1808. –** This project is complete and operational.
* **Drainage –** The consulting engineer has been working on different issues.

**MONTHLY REPORTS**

**Parish Council:** Parish representative, Mr. “Fish” Kershaw reported on the following:

* The water line project from Port Allen to Addis is ahead of schedule. There are two more rights-of-way to get to complete the installation.
* Mayor Toups congratulated Mr. Kershaw on the recent election and advised that he looks forward to working with him for another four-year period.

**Police Report:** Chief Anderson reported that 201 traffic tickets were issued; there were three misdemeanor arrests and two felonyarrests. The misdemeanor arrests were one resisting an officer and two traffic arrests; the felony arrests were one

burglary and two felony arrests. Chief further advised that there were probably more thefts but the Enforce-a-net program has been down for two weeks and therefore no reports have been issued recently. He has been in contact with our IT person, Mr. Seneca, who has been working with him. Chief Anderson advised he needs to get a new program immediately so they can continue with their reporting, etc. Chief Anderson also advised that he feels the Police Department should have complete control over their programs, which they do not have at the present time. Councilor Acosta asked that the Chief take more time to be sure he gets a program that will satisfy the Police Department’s needs. Chief Anderson advised that they are planning to get another Police dog early next year.

**Public Works:** Phil Smith reported the following:

* Culverts have been installed in several places in Town
* The transmission was replaced on the 2T dump truck and the 2001 Dodge was also in the shop and had some

 repair work done.

* All Christmas decorations have been installed and lighted.

**Sewer:** Phil Smith gave the sewer report for the month of November which included; 39 residential and commercial equipment calls and 42 lift station equipment calls. There were 138 La One Call tickets completed and 10 new construction tie-in inspections.

* The Bernhardt pump station’s 40 hp motor had internal failure. The motor was replaced.
* Both rotating assemblies from Sugar Mill were rebuilt due to wear.
* We had a grease plug in the Sugar Mill gravity collection. It was treated with enzymes and the line flushed. All

 clean and draining.

* Plantation Ridge has been losing prime daily. Delta Process is scheduled to inspect this problem and repair as

 necessary.

**Planning & Zoning Commission:**  Mayor Toups advised that there will be no Planning & Zoning Commission meeting during December. The next meeting will be held on January 21, 2020.

* A request by Mr. Richard Wheeler for a Home Occupation to have a manufacturing/sales business at his home

 was approved on a motion by Councilor Acosta; seconded by Councilor LeBlanc and adopted unanimously.

 He was advised to come by the office to get his license.

**2019 AUDIT & AUP ENGAGEMENTS, BAXLEY AND ASSOCIATES, LLC. -** A motion was made by Councilor Kelley; seconded by CouncilorParrish to engagethe firm of Baxley and Associates, LLC to perform the 2019 audit and AUP reports for the Town of Addis, in accordance with their presentations of November 4, 2019. The motion was adopted unanimously.

**PUBLIC HEARING AND ACTION ON INTRODUCED ORDINANCES**

None

**INTRODUCTION OF ORDINANCES**

None

**COMMITTEE REPORTS**

**Finance:**

1. A motion was made by Councilor Cazes, 2nd by Councilor Acosta to approve payment of invoices presented. The motion was adopted.
2. No comments on the monthly budget to actual reports
3. Mayor asked the Council to review the proposed 2020 General and Sewer Funds.
4. Reminder of special meeting scheduled on Wednesday, December 18th to review the 2020 budgets.

**Police:** Executive Session will be held later.

**Personnel:**

The following 2020 Holidays and Committees were approved on a motion by Councilor LeBlanc; seconded by Councilor Acosta and adopted unanimously.

 **Holidays:**

 **New Year’s Day**…………….Wednesday, January 1 **Civil Rights Day (MLK)**……………Monday, January 20

 **Mardi Gras**……………………Monday, February 24 **Mardi Gras**…………………………….Tuesday, February 25

 **Good Friday** …………………Friday, April 10 **Memorial Day**………………………..Monday, May 25

 **Independence Day**…………Friday, July 3 **Labor Day**………………………………Monday, September 7

 **Veteran’s Day**………………..Wednesday, November 11 **Thanksgiving Day**…………………..Thursday, November 26

 **Thanksgiving Friday**………..Friday, November 27 **Christmas Eve**………………………..Thursday, December 24

 **Christmas Day**…………………Friday, December 25 **New Yrs. Day (Floating)………….**Thursday, December 31

**Committees:** \*Denotes Chairman

 **Finance** All Council; \*Mayor Pro-Temp **Police**  \*Kelley; Acosta

 **Personnel**  All Council; \*Mayor Pro-Temp  **Streets/Roads** \*Acosta; LeBlanc

 **Sewer** All Council**;** \*Mayor Pro-Temp **Buildings** \*LeBlanc; Kelley

 **Drainage** \*Cazes; Parrish **Grass Cutting** \*Parrish; Cazes

A motion was made by Councilor Acosta; seconded by Councilor Kelley to approve expenditures necessary to hold the annual Christmas luncheon on Monday, December 23rd at noon. The motion was adopted unanimously.

**Sewer:** None

**Drainage:** None

**Buildings:** None

**Streets and Roads:**

Following a short discussion, a motion was made by Councilor Cazes; seconded by Councilor Parrish to authorize Mayor Toups to sign the Notice of Acceptance for Sugar Mill Plantation Turn Lane Addition. The motion was adopted

**EXECUTIVE SESSION**

A motion was made by Councilor Acosta; seconded by Councilor Cazes to temporarily adjourn the regular meeting to go into Executive Session to discuss Police Personnel. The motion was adopted unanimously. The regular meeting was reconvened on a motion by Councilor Kelley; seconded by Councilor Cazes and adopted unanimously. As a result of Executive Session and recommendation of Chief Anderson, a motion was made by Councilor Acosta; seconded by Councilor LeBlanc to accept the resignation of Officer William Allen Connelly. The motion was adopted unanimously. A motion was made by Councilor Acosta; seconded by Councilor Kelley to hire Mr. Chandler Badeaux as a full-time Police Officer at a starting rate of $14.25, to fill the vacancy provided by resignation of Officer William A. Connelly, contingent upon Mr. Badeaux passing the matrix. The motion was adopted unanimously.

**ANY OTHER BUSINESS**

After a short discussion, the Council agreed to get an abstract on the Lousteau property to determine if there are any town servitudes or rights-of-ways.

**ADJOURN**

The meeting was adjourned on a motion by Councilor Kelley; seconded by Councilor LeBlanc and adopted unanimously.

/s/ Jade V. Simpson\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ /s/ David H. Toups\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Jade V. Simpson David H. Toups