TOWN OF ADDIS MINUTES

February 7, 2018 – Regular Meeting

The regular meeting of the Mayor and Town Council for the Town of Addis was held at 6:00 p.m. on Wednesday, February 7, 2018 at the Addis Municipal Building located at 7818 Highway 1 South. The Pledge to the Flag was led by Mr. Rob McCormick.

**ROLL CALL**

Present: Mayor David Toups; Councilors Acosta, Cazes, Kelley, LeBlanc & Parrish

Absent: None

**MINUTES**

The minutes of the January 3, 2018 meeting were reviewed and approved on a motion made by Councilor Cazes; seconded by Councilor Kelley and adopted.

**ADDITIONS TO THE AGENDA**

Mayor Toups stated that an Executive Session to discuss personnel needed to be added to the agenda. A motion approving the addition of an Executive Session to the agenda as stated by Mayor Toups was made by Councilor Acosta; seconded by Councilor Parrish and adopted.

**PUBLIC COMMENTS**

Mr. John Bezel with Bearing Point Properties provided an update on the new development north of the YMCA. He reported that they are still working with a few landowners to secure right-of-ways for the frontage road that will extend north to Lukeville Lane and West Baton Rouge Parish has secured funding in their budget for the project.

Mr. Lester Pourrier addressed the Mayor and Town Council regarding all of the railroad crossings being blocked at the same time and the issues it may cause in case of an emergency situation. Mayor Toups stated that he is aware of the issue and it is something that he constantly addresses with Union Pacific.

Mr. Tom McCormick informed the Council of his candidacy for District Judge. He provided an overview of his experience and qualifications and thanked the Council for giving him the opportunity to speak and introduce himself.

Mr. Tim Poirrier addressed the Mayor and Council regarding the 18-wheeler traffic along First Street. He stated that he is concerned that the weight of the trucks will eventually cause damage to the newly paved road. Chief Anderson stated that the Police Department does monitor the trucks and re-directs them to the preferred truck route.

**CORRESPONDENCE**

Mayor Toups reported that he received an email from Capital Region Planning Commission (CRPC) asking if the Town of Addis would like to host the next Planning Commissioner Training session. He stated that it is scheduled for Saturday, March 10th from 8am-noon and CRPC will provide soda, water and all training materials. He asked the Council for their thoughts and all were in agreement to host the event at Town Hall.

Mayor Toups reported that he received the new population numbers that were recently adopted by the Parish for the 2018 yearly taxes. He stated that according to the report, the population for the Town of Addis is 5,623 which makes the Town of Addis the largest municipality in West Baton Rouge Parish.

**LIVE AT FIVE ON THE WESTSIDE**

Mayor Toups stated that the 2018 spring and fall event dates have been determined. He announced that the spring dates are April 6th, April 20th and May 4th; fall dates are October 19th, November 2nd and November 16th.

**AUGUST 2018 TOWN COUNCIL MEETING**

Mayor Toups informed the Council that the August 2018 Town Council meeting is scheduled the same week as the LMA Annual Convention. He asked the Council to consider changing the meeting date and made a recommendation that it be changed to Wednesday, August 8th. After brief discussion, a motion to change the August 2018 Town Council meeting from Wednesday, August 1st to Wednesday, August 8th was made by Councilor LeBlanc; seconded by Councilor Kelley and adopted.

**COMPLIANCE ENVIROSYSTEMS – LIFT STATION SERVICES**

Mayor Toups stated that due to some issues at one of the lift stations, Compliance Envirosystems came out upon request and cleaned/removed debris from three (3) of the sanitary sewer lift stations in Addis. After brief review and discussion, a motion to ratify Mayor Toups’ signature on the contract was made by Councilor Cazes; seconded by Councilor Parrish and adopted.

**OPEN CONTAINER PERMIT – BLUE KNIGHTS L.E.M.C. – MAY 5, 2018**

Officer Chris Graves, representative for Blue Knights L.E.M.C. presented his request to the Council. After brief review and discussion, the application was approved on a motion made by Councilor Acosta; seconded by Councilor LeBlanc and adopted.

**OSCAR BOUDREAUX, ENVIRONMENTAL ENGINEERING SERVICES (EES)**

**Sunset Place Road Project –** Mr. Boudreaux reported that a proof roll was conducted with no failures and the contractor will be monitoring the weather to determine the best date to begin laying asphalt. He stated that the Town can expect substantial completion within the next two weeks which would put the project ahead of schedule.

**Addis Place Rehab –** Mr. Boudreaux reported that withinthe last two weeks, the contractor and EES has reviewed video of the sewer system and established a repair list. He stated the video shows extensive leaks in the system. The contractor observed on the average about 5 major leaks per pipe, which is the worst they have seen doing this work. He stated that repair work is expected to begin in the next two weeks. Mr. Boudreaux also reported that the video showed extensive amount of grease in the collection system, which clogs sewer pipes and harms pumping equipment. He made a recommendation that the Town write letters to all users to avoid disposing of grease in the sewer system.

**Issues with Railroad Permit –** Mr. Boudreaux reported that for several months, EES has been working with Union Pacific Railroad (UPRR) in obtaining a permit for both the YMCA and Acadian/Bernhardt Force Main projects. EES design uses directional drilling of HDPE pipe under both the railroad and State Highway. The 16-inch potable water line for the City of Plaquemine complicates the construction by making the installation of a steel casing under the railroad very dangerous. Railroad rejected the permits submitted by EES, so they asked to meet with representatives of UPCC and Highway Department to discuss alternatives to the crossing of our force main. Mayor Toups stated that he also wrote many emails to all asking for their assistance. Finally, a representative of UPRR contacted and discussed what they would accept. The modified construction drawings were then sent to UPRR for review. Mr. Boudreaux stated that EES is awaiting their approval on both projects. He mentioned that if casing is required by UPRR, the costs for this work will escalate.

**Sewer Plant Horizontal Rotors –** In July 2017, Mayor Toups asked EES to get quotes on a new rotor for the sewer plant. EES obtained a quote from ETEC and the other from Design Fab. After reviewing and discussing the quotes, a motion approving the Design Fab quote for $125,775.00 was made by Councilor Acosta; seconded by Councilor Cazes and approved. Mr. Boudreaux stated that he was unable to obtain three quotes.

**Bernhardt Pump Station –** Mr. Boudreaux reported that there are three projects remaining to go out for bids which include Bernhardt Pump Station Rehab, Acadian /Bernhardt Force Main and YMCA Force Main. For Bernhardt Pump Station, LDEQ only has the Categorical Exclusion remaining to approve the project and EES has provided LDEQ with the documents for this review. All other LDEQ documents have been submitted and approved and they are expecting this to get the final approval within the next 30 days. LDHH was submitted the plans and specs in July 2017 and so far, we have not heard back from them. EES Contacted LDHH at the later part of 2017 on status and they were going to check on them. Have made another contact with them on status and waiting to hear back from them. So far, no response. We do not expect any problems once they review the plans. Acadian/Bernhardt Force Main – waiting on permits from UPCC and LDHH. All documents for LDEQ have been submitted. YMCA Force Main – Waiting on permits from UPCC and LDHH. All documents for LDEQ have been submitted.

**REPORTS**

**Parish Council:** Parish Councilman, Kirk Allain reported that the Sid Richardson extension road should start sometime during the first quarter of 2018. Councilman Allain, also reported that the 415 Connection is a top priority in the state.

**Police Report:** The police report for the month of January was provided by Chief Ricky Anderson and included 111 traffic citations; 14 misdemeanor arrests; 1 felony arrest; and 5 vehicle crashes worked. The **Misdemeanor Arrests** included 5 Disturbance, 3 Leash Law, 4 Warrants, 1 Theft, 1 Traffic. The **Felony Arrest** included Indecent Behavior with a Juvenile (two victims).

**Sewer Report:** The sewer report for the month of January was read by Mayor Toups and included 10 equipment failures, 14 jammed pumps, 1 leak and 1 tank relocation.

**Planning & Zoning Commission:** Mayor Toups reported that Planning & Zoning did not have any business for the Council to review this month.

**PUBLIC HEARING & ACTION ON INTRODUCED ORDINANCES**

**Ordinance 2018-1 (2018 Mayor & Chief Salaries)** – The following ordinance clause was read aloud by Mr. Dana Larpenteur, “AN ORDINANCE ESTABLISHING THE YEARLY SALARY FOR DAVID H. TOUPS, MAYOR OF THE TOWN OF ADDIS FOR 2018 AT A FOUR (4%) PERCENT INCREASE FROM HIS 2017 SALARY AND RICKY ANDERSON, CHIEF OF POLICE OF THE TOWN OF ADDIS FOR 2018 AT A FOUR (4%) PERCENT INCREASE FROM HIS 2017 SALARY COMMENCING JANUARY 1, 2018”. Mayor Toups then opened a Public Hearing. After hearing no comments or questions from the public, the Public Hearing was closed and turned over to the Council for review. A motion to approve Ordinance 2018-1 as written and presented was made by Councilor Acosta; seconded by Councilor Parrish. Motion was adopted on the following roll call vote: YEAS: Parrish, Cazes, Kelley, Acosta and LeBlanc. NAYS: None. ABSENT: None. ABSTAINING: None

**INTRODUCTION OF ORDINANCES**

None

**COMMITTEE REPORTS**

**Finance:**

1. Amotion to pay the bills found in order was made by Councilor Kelley; seconded by Councilor LeBlanc and adopted.
2. A motion authorizing Mayor Toups to open a new account at Business First Bank and transfer the money that the Town currently has in the money market account at The First Bank into the new account was made by Councilor Kelley; seconded by Councilor Parrish and adopted.

**Police:** None

**Personnel:** After brief discussion, a decision was made to begin advertising for a Public Works Director in the West Side Journal beginning February 15th until March 8th and accept applications until March 16th.

**Sewer:** Mayor Toups reported that the Town Hall sewer lines are beginning to cause issues in the building. He stated that the Town obtained a quote from Barker Brothers, but would like to get approval from the Council to obtain other quotes. A motion authorizing Mayor Toups to obtain additional quotes was made by Councilor Acosta; seconded by Councilor LeBlanc and adopted.

**Drainage:**

1. Mayor Toups reported that Councilor Acosta received a call from a resident in Sugar Hollow Subdivision stating that the drainage has greatly improved.
2. The Mayor and Council discussed the new RaceTrac Development, drainage issues in the area and the plans to improve the drainage.

**Buildings:** None

**Streets and Roads:** A motion to accept the cost estimate in the amount of $7,679 submitted by Gulf South Engineering and Testing, Inc. to perform the coring, sampling, testing, and evaluation for the 2018 Road Projects was made by Councilor LeBlanc; seconded by Councilor Acosta and adopted.

**EXECUTIVE SESSION**

A motion to go into Executive Session to discuss personnel was made by Councilor Acosta; seconded by Councilor LeBlanc and adopted. A motion to return to regular session was made by Councilor Cazes; seconded by Councilor LeBlanc and adopted.

**ANY OTHER BUSINESS**

None

**ADJOURN**

Meeting was adjourned at 7:51 p.m. on a motion made by Councilor Kelley; seconded by Councilor LeBlanc and adopted.

 /s/\_Jade V. Simpson\_\_ /s/ David Toups

 Town Clerk Mayor