TOWN OF ADDIS MINUTES

August 8, 2018 – Regular Meeting

The regular meeting of the Mayor and Town Council for the Town of Addis was held at 6:00 p.m. on Wednesday, August 8, 2018 at the Addis Municipal Building located at 7818 Highway 1 South. The Pledge to the Flag was led by Officer Josh Falcon.

**ROLL CALL**

Present: Mayor David Toups; Councilors Acosta, Cazes, Kelley, and Parrish

Absent: Councilor LeBlanc

**MINUTES**

The minutes of the July 3, 2018 meeting were reviewed and approved on a motion made by Councilor Acosta; seconded by Councilor Cazes and adopted unanimously.

**ADDITIONS TO THE AGENDA**

Upon the request of Mayor Toups, a motion to add Brusly High School Football advertising was made by Councilor Parrish; seconded by Councilor Kelley and adopted unanimously.

**PUBLIC COMMENTS**

Mr. Lester Poirrier stated that the recent Dow train derailment raises concern about the blocked railroad crossings and escape route for residents that live behind the tracks. Mayor Toups stated that it is a concern for him as well and he continues working towards a solution. He stated that unfortunately it takes time and will not happen overnight.

**CORRESPONDENCE**

**Union Pacific Railroad Public Hearing:** Mayor Toups reminded everyone that the Public Hearing to discuss the Union Pacific Railroad Crossing Safety project has been set for Wednesday, August 15th at 6:00 p.m. and will be held at Town Hall. He stated that the notice was published in the West Side Journal and he encourages the public to attend.

**I-10 Corridor Open House Public Meetings:** Mayor Toups announced that the Open House Public Meetings related to the I-10 Corridor Improvement Study have been scheduled. He stated that the second meeting is scheduled for Wednesday, August 29th from 5:30 p.m. to 8:30 p.m. at the Addis Community Center and residents are encouraged to attend one of the three meetings to provide critical input.

**Addis Volunteer Fire Department Dedication Ceremony:** Mayor Toups announced that the Addis Fire Department is inviting everyone to join them on Saturday, August 18th at 10:00 a.m. as they unveil the marker dedicated to the efforts of the original Founding Fathers of the Addis Volunteer Fire Department and to all past and present who serve the community in that capacity. The Dedication Ceremony will be held at the new Addis Fire Station located at 8202 Laws Road.

**CONGRESSIONAL DISTRICT #2 CANDIDATE – SHAWNDRA RODRIGUEZ**

Ms. Rodriguez informed the Council of her candidacy for Louisiana U.S. Congress 2nd District. She provided an overview of her experience and qualifications and thanked the Council for giving her the opportunity to speak and introduce herself.

**UPDATE ON SUSAN JEAN SERVITUDE**

Mayor Toups stated that at the last meeting, property owners of Susan Jean Drive raised questions and concerns regarding the trees located along the back of their property. They were worried that the trees would fall and cause damage to their property, but wasn’t sure if they were responsible for removing the trees or if the Town was responsible due to the fact that they are located on a public servitude. After much discussion, the Council requested that the Public Works Director, Phil Smith go take a look at the property to determine if the trees are affecting the drainage. Phil reported back to everyone that upon his investigation, he found that the trees do not impact drainage. Town Attorney, Dana Larpenteur stated that legally the Town is not responsible for the trees and has never exercised the rights to the servitude and is not maintaining it. Councilor Acosta stated that the trees belong to the homeowner and not to the Town and that the Town cannot spend public funds to cut down a tree that is located on a public servitude unless it is impacting drainage. He went on to say that he doesn’t think the Town should abandon the servitude at this time. No further action was taken.

**2018-2019 GRASS CUTTING – ADVERTISE FOR BIDS**

A motion authorizing Mayor Toups to advertise for 2018-2019 Grass Cutting Bids was made by Councilor Kelley; seconded by Councilor Acosta and adopted unanimously.

**UNION PACIFIC RAILROAD – DRAINAGE MEETING – AUGUST 15TH, 9:30 AM**

Mayor Toups reminded the Council that the meeting with Union Pacific to discuss the findings of the drainage study is scheduled for August 15th at 9:30 a.m. He stated that any two council members may attend, but no more than two are allowed.

**OSCAR BOUDREAUX, ENVIRONMENTAL ENGINEERING SERVICES (EES)**

**YMCA Force Main:** Mr. Boudreaux reported that the Bid Date for the YMCA Force Main project was pushed back to Wednesday, August 15th at 3:00 p.m. Recommendation for Award will be submitted at the September Town Council meeting.

**Addis Place Subdivision Sewer Rehab Project:** Mr. Boudreaux reported that on Thursday, August 9th at 10:00 a.m., DEQ will do the final inspection of the project. Substantial Completion and a Balancing Change Order will be submitted for the September Town Council meeting.

**2020 CENSUS UPDATE**

Mayor Toups reported that the Town has met the last deadline and all new addresses have been submitted.

**REPORTS**

**Parish Council:** None

**Police Report:** The police report for the month of July 2018 was provided by Chief Anderson and included 110 traffic citations, 11 misdemeanor arrests, 2 felony arrests and 5 vehicle crashes worked. The **Misdemeanor Arrests** included 1 trespassing, 1 theft, 4 warrants, 3 traffic and 2 simple battery. The **Felony Arrests** included 3 narcotics. Councilor Kelley asked a question regarding the amount of tickets being issued daily.

**Sewer Report:** Public Works Director, Phil Smith provided a copy of the Sewer Report for the month of July 2018 and reported the following: Sanitation Department performed a total of 98 jobs; one (1) within the sewer plant, twenty-five (25) within the lift stations and seventy-two (72) involved residential/commercial systems. The department installed two (2) new residential tanks; performed one (1) tank removal and had nineteen (19) new construction tie in inspections.

**Planning & Zoning Commission:**

1. **Subdivision of Property Request– Bearing Point Properties – Mr. Geoff Wilson:** Deane Bryson representing Bearing Point Properties presented the Subdivision of Property Request. He informed the Council that they are requesting to subdivide Lot 3-D into lots 3-D-1 and 3-D-2, both being commercial properties. Mayor Toups then opened a Public Hearing. After hearing no comments, the Public Hearing was closed and turned over to the Council. A motion approving the Subdivision of Property Request as presented was made by Councilor Acosta; seconded by Councilor Parrish and adopted unanimously.

**OPEN CONTAINER PERMIT – NORA MORALES – FUNDRAISER**

A motion to add the item to the agenda was made by Councilor Kelley; seconded by Councilor Cazes and adopted unanimously. A motion to approve the Open Container Permit for the Softball Tournament benefitting Val Thibodaux on August 18th & 19th was made by Councilor Kelley; seconded by Councilor Parrish and adopted unanimously.

**PUBLIC HEARING & ACTION ON INTRODUCED ORDINANCES**

None

**INTRODUCTION OF ORDINANCES**

A motion to introduce Ordinance 2018-7 “ADOPTING AND ENACTING A NEW CODE FOR THE TOWN OF ADDIS, LOUISIANA; PROVIDING FOR THE REPEAL OF CERTAIN ORDINANCES NOT INCLUDED THEREIN; PROVIDING A PENALTY FOR THE VIOLATION THEREOF; PROVIDING FOR THE MANNER OF AMENDING SUCH CODE; AND PROVIDING WHEN SUCH CODE AND THIS ORDINANCE SHALL BECOME EFFECTIVE” was made by Councilor Acosta; seconded by Councilor Kelley and adopted unanimously.

**COMMITTEE REPORTS**

**Finance:**

1. Amotion to pay the bills found in order was made by Councilor Cazes; seconded by Councilor Acosta and adopted unanimously.
2. Mayor Toups informed the Council that the monthly “Budget to Actual Comparison Reports” were included in the meeting packet for review.
3. Mayor Toups stated that he received an email from Mr. Lionel Franklin, the Brusly High School Football announcer asking if the Town of Addis would like to be a part of the advertisements for this season. After reviewing and discussing the advertising packages, a motion approving Mayor Toups to purchase the Corporate Level Black package was made by Councilor Acosta; seconded by Councilor Parrish and adopted unanimously.

**Police:** Chief Anderson presented a request to rent a climate controlled storage unit to store items that need to be removed from the Police Department due to lack of space. After further review and discussion, a motion approving Chief Anderson to enter into a one year rental contract was made by Councilor Kelley; seconded by Councilor Cazes and adopted unanimously. He then reported that the radar unit on the speed trailer will be repaired soon.

**Personnel:** None

**Sewer:** None

**Drainage:** None

**Buildings:** Mayor Toups asked that Town Clerk, Jade Simpson; Public Works Director, Phil Smith; and Assistant Chief David Jones be a part of the Building Committee in addition to Councilors Kelley and LeBlanc. All accepted.

**Streets and Roads:** Councilor Acosta reported on the 2018 Town of Addis Road Rehab project.

**EXECUTIVE SESSION**

None

**ANY OTHER BUSINESS**

None

**ADJOURN**

Meeting was adjourned at 7:18 p.m. on a motion made by Councilor Kelley; seconded by Councilor Acosta and adopted unanimously.

/s/ Jade V. Simpson /s/ David H. Toups

Town Clerk Mayor